

Menston Primary School
School Improvement, Curriculum and Standards Committee –
Terms of Reference 2017-18

(Reviewed and approved at the Full Governing Body meeting 4 October 2017)

Overall Roles of the Committee

- To assist the Governing Body to ensure the overall aim and focus of the school is to provide the highest quality of provision, both human and physical, to support the development of students in school.
- To assist the Governing Body in fulfilling its school curriculum responsibilities and its responsibilities in relation to the implementation of any nationally agreed curriculum and other associated courses.

Terms of reference:

- To review and approve all policies relating to Child Protection and Safeguarding on an annual basis.
- To **advise** the Governing Body on its statutory obligations regarding the Curriculum.
- To consider curricular issues which have implications for Finance and Personnel decisions and to make recommendations to the relevant committee or the Governing Body
- To receive regular reports from subject leaders.
- To oversee arrangements for educational visits, including the appointment of a named co-ordinator.
- To contribute to the monitoring and evaluation of pupil assessment.
- To review both the policy and the provision for collective worship and religious education and to report to the Governing Body on such matters
- To review both the policy for and the provision of sex education and to report to the Governing Body on such matters
- To review both the policy and the provision of Fundamental British Values and to report to the governing body on such matters
- To review both the policy and the provision of Spiritual, Moral, Social and Cultural aspects and to report to the governing body on such matters
- To review the Anti-Bullying Policy and report to the governing body on matters relating to the policy
- To review the Equal Opportunities Policy and report to the governing body on matters relating to the policy
- To review and adopt policies relating to curriculum matters in school in accordance with the schedule of policies and documents approved by the full governing body in July 2013
- To oversee arrangements and ensure compliance of publication of key statutory information via school's website.
- To oversee arrangements for and compliance with the Primary PE Grant
- To monitor and report on pupil attendance

Disqualification – None

Level of Delegation

The Governing Body delegates powers of decision making on all Curriculum matters, wherever regulations permit, as outlined above.

Reporting

- The minutes of the Committee to be circulated to all governors as quickly as possible after their approval.
- Items that are deemed to be confidential by the Committee shall be recorded as a separate confidential minute and reported verbally at the next Governing Body meeting, by the Chair of the Committee, wherever possible.
- The Chair of the Committee to answer questions raised concerning the minutes at the next Governing Body meeting

Membership

- For this Committee to be quorate there must be at least 1 non-school based governor in attendance.
- Voting rights shall be restricted to members of the Committee.
- The Committee shall have the right to involve other governors and members of staff as and when agreed.
- The quorum for the meetings shall be 3 governors.

Review

All of the above to be reviewed by the Governing Body at their first meeting of the academic year.

Chair of the Committee: Pat Reid

Clerk to the Committee: Val Mooney

Members of the Committee (at 1.9.17):

Iain Jones

Cheryl Lee

Annet Nottingham

Pat Reid

Shain Wells

Joanna Archdale

Catherine Lain

Quorum: 3

Date Committee established: 15 October 2014

Date of next review: September 2018