



# The Guide

Services available to  
children and young people  
who have special educational  
needs and/or disabilities  
from birth to 25.

# What is the Local Offer?

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The Local Offer is a new way of giving children and young people with special educational needs and disabilities (SEND) and their parents or carers information about what activities and support is available in the area where you live.

Bradford's Local Offer has been developed by children, young people, parents and carers living in the Bradford district. It is more than a directory of services. It brings everything together in one place.

## HOW DOES IT HELP YOU?

It will make it easier to find out what you need to know and when you need to know it. It tells you where the nearest and most suitable services are.

The information in this booklet is also available on our Local Offer website. The website contains information and links to organisations which may help you.

You can visit the website at: [localoffer.bradford.gov.uk](http://localoffer.bradford.gov.uk)

You can also visit the website to give feedback, raise concerns or make a comment or complaint.

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## INTRODUCTION

**This booklet is divided into the following sections to help you get to the information you need:**

- Introduction
  - Diagnosis
  - Education, Health and Care Plans
  - Transition



Early Years

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Health Airedale

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Health Bradford

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Education

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Social Care - Adults

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Social Care - Children

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Info, Advice and Support

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Things to Do

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Getting Around

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Preparing for Adulthood

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**For further information  
contact Bradford Families  
Information Service.**

**Telephone:**

**01274 437503**

(8.30am - 5pm Monday  
to Thursday, 8.30am  
- 4.30pm Friday)

**Urdu/Punjabi Helpline:**

**01274 431252**

(8.30am - 5pm Monday  
to Wednesday)

**Eastern European Helpline:**

**01274 434905**

(9am - 3pm Wednesday to Friday)



Web: [www.bradford.gov.uk/fis](http://www.bradford.gov.uk/fis)

Text: 07781 472076

Email: [fis@bradford.gov.uk](mailto:fis@bradford.gov.uk)

Every effort has been made to ensure the information in this booklet is accurate at the time of going to print, April 2015. If you

are aware of any changes to the information contained in this booklet, contact Bradford Families Information Service. For the latest up-to-date information visit [localoffer.bradford.gov.uk](http://localoffer.bradford.gov.uk)

## DIAGNOSIS

If you or a health worker has concerns following the birth of your child, and your baby needs to stay in hospital afterwards or have further tests to find a diagnosis, it can be a very difficult time.

A health visitor, a doctor or midwife may speak to you about a referral to a child development team who have a range of specialist health professionals including paediatricians, physiotherapists and speech and language therapists who can do a full assessment of your baby to try and identify the cause.

In some cases it can take a long time to get a diagnosis, especially if your child has a rare condition

which is harder to identify. There is support available at this difficult time through the national charity, Contact a Family.

Contact a Family can provide information and support both over the phone and through their website, which has a large range of useful guides, including:

- When your child has additional needs
- Living without a diagnosis
- Living with a rare condition
- Understanding your child's behaviour.

For further information ring the Contact a Family helpline on 0808 808 3555 or visit [www.cafamily.org.uk](http://www.cafamily.org.uk)

## Early support

Offers a range of information booklets and materials to support parents and carers of children with additional needs.

## Siblings

There is a national charity for siblings who may be finding it hard to cope with a brother or sister who has a disability. The UK charity Sibs can give information and advice both over the phone and online. Call 01535 645453 or visit [www.sibs.org.uk](http://www.sibs.org.uk)

## EDUCATION, HEALTH AND CARE PLANS

As part of the changes brought in by the Children and Families Act, education, health and care (EHC) plans have replaced existing statements of Special Educational Needs and post 16 Learning Difficulty Assessments. For young people with an existing statement of Special Educational Needs there is a process currently underway for converting all statements to EHC plans.

An EHC plan is a legal document which brings a child's education and related health and social care needs together in one place. All children and young people who currently have a Statement of

Special Educational Needs or a Learning Difficulty Assessment, will be able to have an EHC Plan up to the age of 25, as long as they are in education (except if at university).

Many children will have needs which will be sufficiently met through early years settings, schools or college. However, sometimes a child or young person will need a more intensive level of specialist help. Some children and young people will have needs that require an EHC plan. Every child or young person's EHC plan should be reviewed every 12 months and must include professionals working directly with a family. If a child has social care support this may need to be

reviewed more frequently. For these reviews schools and social workers will work together.

### **EHC plans are:**

- person centred, meaning families, children and young people will have greater involvement in the plans
- co-ordinated, meaning that there will be joined up working between education, health and care services
- focused on life outcomes for children and young people and how these can be achieved
- run from birth to the age of 25 as long as the young person is in education.

You can ask your local authority for an EHC needs assessment if you think your child needs one. Anyone at your child's school, for example your child's teacher or a health professional, such as a doctor or nurse, can ask for an assessment to be carried out.

The local authority will then decide if your child needs an assessment. In making their decision the local authority will involve you and other people, such as your child's school or a professional working with your child. The local authority has set guidance for the levels at which an EHC is needed.

### **Personal budgets**

If your child has an EHC plan or has been assessed as needing a plan you are entitled to request a personal budget. This is an amount of money your local authority has identified to meet the needs in your child's EHC plan. There is the option as a parent or carer to be involved in choosing and arranging part of the provision to meet your child's needs.



For impartial advice about EHC plans contact Barnardo's Independent Support Service on 01274 481183.

**Read more about the Independent Support Service on [page 68](#) in Information, Advice and Support.**

To discuss a potential request for an EHC plan assessment contact the Council's Special Educational Needs and Disability (SEND) service on 01274 435750.

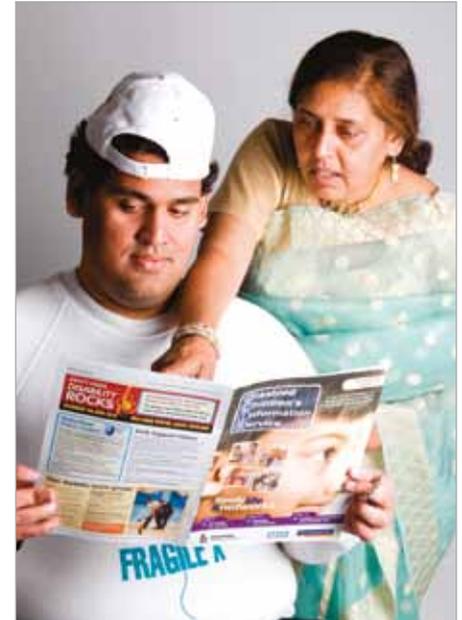
## TRANSITION

As a parent you'll need to make important decisions at key points in your child's life, and if your child has complex needs then a number of services all need to work together to support decisions, and plan your son or daughter's progress through school, college and beyond.

Transition is used to describe the period of time between the ages of 13 and 25 when a young person goes from childhood into adulthood. The term transition is mainly used by professionals to describe a young person's journey to becoming an adult.

In Bradford, parents, young people and services including health, social care services and education, have developed an agreed way of working together to support young people with additional needs through transition.

Person-centred planning is an approach to supporting young people which involves listening to what a young person wants from life and helping them to achieve it. It means putting the young person's wants and needs at the centre, supported by people who can help that young person achieve their goals. This is the approach Bradford Council and its partners including health and education are using to ensure a



young person's needs, abilities and wants are at the centre of their future plans.

Transition planning begins in school, with pupils from the age of 14 being encouraged to think about what they want from their future. This will be followed by annual school reviews supported by everyone involved in a young person's future plan, including education, and, if appropriate health and social care services.

As your son or daughter approaches adulthood, responsibility for their health and social care will pass from children's services to adult health and social care services.

### **What will happen in Year 9? (aged 14)**

Your son or daughter will meet their personal adviser at school, and you will be invited to a transition review meeting with all the people involved in helping them, for example, health services and social care. The meeting will begin to develop a transition plan.

### **What will happen in Year 10? (aged 15)**

During the year you will be invited to a review meeting, to see if there have been any changes to the transition plan. Your son or daughter will be encouraged to think about possible options for the future that will help them reach their long term goals. These goals may include: having a job, living

as independently as possible, joining in with activities in their local community and staying in good health.

### **What will happen in Year 11? (aged 16)**

You will have another review meeting during the year, and your son or daughter will need to decide if they are staying in school beyond 16. If a young person is leaving school they will need to remain in education (college) or attend a training course or an apprenticeship, or a job with training until they are 18 years old. The transition plan will be shared with the new college, training or apprenticeship provider so that they can receive the right support.

Young people who receive support from Children's Social Services will also have an assessment of their future needs by adult social care services, along with a leaving school health check.

### **Beyond school**

When your son or daughter reaches 18 they might choose to continue in full time education so that this can help them meet their long term goals. The transition plan will be shared with Further Education Colleges and training providers and may also be shared with Healthcare services so that a student can receive the range of support that they might need in a further education setting.

If your son or daughter does not stay in full time education beyond the year of their 18th birthday and they are eligible for support from social services their needs will be assessed by adult services.

During this assessment, young people will be encouraged to think about the type of accommodation they want in the future as well as employment opportunities, work experience, day care, leisure and social activities.

The Children's Initial Contact Point is the first point of contact for all enquiries regarding Children's Social Care. The team's role is to ensure, from the information obtained, that all calls and enquiries are directed appropriately.

**Call Children's Initial Contact Point on 01274 437500**

Adult Services Access Point is a telephone based first contact point for all new and existing enquiries regarding adult social care.

**Call Adult Services Access Point on 01274 435400**



## **FURTHER SUPPORT AND INFORMATION DURING TRANSITION**

### **Special Needs Objective Outreach Project (SNOOP)**

SNOOP supports young people to gain accredited awards in independence and life skills, and holds support planning cafes to help parents plan for their son or daughters transition to adult life. Tel: 01274 292126 or visit [www.snoopcharity.org](http://www.snoopcharity.org)

### **Contact a Family**

Have a useful guide called 'Parent guide: preparing for adult life and transition.' Visit [www.cafamily.org.uk](http://www.cafamily.org.uk) or

call the freephone helpline on 0808 808 3555.

### **Mencap**

Provide Information about transition plans, reviews, parents' experiences, leaving school and have an advocacy service. Visit [www.mencap.org.uk](http://www.mencap.org.uk) or call 0808 808 1111

### **The Transition Information Network**

Offer a free magazine called 'my future choices' and information about personalisation, housing, money, health, employment and more. Visit [www.transitioninfonetwerk.org.uk](http://www.transitioninfonetwerk.org.uk)

### **Dimensions**

A charity supporting people with disabilities. Useful leaflets on transition, including a leaflet called 'lost in transition' visit [www.dimensions-uk.org](http://www.dimensions-uk.org) or call 0300 303 9001





# Early Years

In this section you can find out how and where you can access childcare and early education, and how you can get additional support for your child and family.

**Visit: [localoffer.bradford.gov.uk](https://localoffer.bradford.gov.uk)**



## CHILDCARE

### What does it do?

Families have to pay for childcare but may be entitled to financial support through tax credits to help meet the costs. All three and four year olds, and some two year olds (depending on income) are entitled to 15 hours free nursery education. Types of childcare can include, childminders, day nurseries, pre-school /play-groups, out-of-school clubs and holiday play schemes.

### Who is it for?

Any family looking for a childcare provider.

### How do I access it?

Contact Bradford Families Information Service for a list of

approved childcare providers or speak to a day nursery, pre-school, childminder or school nursery to find out if they are registered.

### How can I find out more?

Call 01274 437503 (see [page 3](#) for more contact information)

## EARLY EDUCATION FOR 2 YEAR OLDS

### What does it do?

You can get free early education for two year olds if your child is eligible. The early education is available for 15 hours a week for 38 weeks a year from a pre-school, nursery, children's centre or childminder.

### Who is it for?

Parents/carers who have a child who has special educational

needs and disabilities and has a statement or an education, health and care plan or claims Disability Living Allowance. You can also access early education for two year olds if you receive:

- income support
- job seekers allowance
- child tax credit and have a household income of less than £16,190
- working tax credit and have a household income of less than £16,190
- Support under part VI of the Immigration and Asylum Act 1999
- The 'Guarantee' element of State Pension Credit.



Free early education is also available if your child:

- is eligible for free school meals
- is Looked After
- has left care through special guardianship, adoption or residence order.

### **How do I access it?**

To check if you are eligible or for a list of childcare professionals registered to provide early education for two year olds contact Bradford Families Information Service. Alternatively speak to a day nursery, pre-school, childminder or school nursery to find out if they are registered.

### **How can I find out more?**

Call 01274 437503 (see [page 3](#) for more contact information)

## **EARLY EDUCATION FOR 3 AND 4 YEAR OLDS**

### **What does it do?**

All families can get early education for their three or four year old for 15 hours a week from a school nursery, pre-school, day nursery, or childminder.

### **Who is it for?**

All three and four year olds are entitled to a free early education place. The Local Authority makes available free early education places for every eligible child in the Bradford district from the relevant date following their third birthday until they reach compulsory school age.

### **How do I access it?**

Speak to a day nursery, pre-school, childminder or school nursery to find out if they are registered. For a list of childcare professionals registered to provide early education contact Bradford Families Information Service.

### **How can I find out more?**

Call 01274 437503 (see [page 3](#) for more contact information)





## **PARENTING AND FAMILY OUTREACH TEAM**

### **What does it do?**

Offers one to one support to families in their own home from between four weeks and 20 weeks. The team offers support and training around maintaining positive relationships with a child or young person, boundaries and routines, behaviour management, positive discipline and parenting programmes.

### **Who is it for?**

Families with children aged five to 16.

### **How do I access it?**

By referring yourself directly to the service. For a referral form or to

discuss a referral, please contact the parenting and family outreach team.

### **How can I find out more?**

Contact the parenting and family outreach team:

Tel: 01274 435588 /431777

Text: 07582 100993

Email: ParentingTeam@bradford.gov.uk

## **PLAY TEAM**

### **What does it do?**

Provides play activities for all children and young people aged five to 11 in the Bradford district. Play sessions are run in local communities and at registered childcare providers. The team also runs the play partner project,

which supports children with additional needs and vulnerable children to access mainstream play and leisure services.

### **Who is it for?**

All children and young people aged five to 11.

### **How do I access it?**

Contact Bradford Families Information Service who will give you details of your local area play team.

### **How can I find out more?**

Call 01274 437503 (see [page 3](#) for more contact information)



## **THE CHILDCARE ELEMENT OF THE WORKING TAX CREDIT**

### **What does it do?**

Gives extra help with registered childcare costs by claiming the childcare element of working tax credit (WTC). The childcare element of the WTC pays up to 70% of childcare costs for families, dependant upon your income, so for every £1 you spend you can get up to 70p back. The maximum childcare element available for one child is £122.50 per week and £210 for two or more children.

### **Who is it for?**

You can claim the childcare element of the WTC, if you are a

lone parent aged 16 or over and working at least 16 hours per week or in a couple, both aged 16 or over and both working at least 16 hours per week (unless one of you is unable to work)

### **How do I access it?**

For more information or to check you are eligible contact Bradford Families Information Service.

### **How can I find out more?**

Call 01274 437503 (see page 3 for more contact information)

## **BRADFORD TOY LIBRARY (AT ST LUKES HOSPITAL)**

### **What does it do?**

The Bradford Toy Library is a charity offering a free loan of specialist toys and play equipment to children with additional needs,

to aid their development and enhance their play. They run regular activities including 'pop in and play' on Thursdays, 'Friday friends' support group, and 'Teenzone' on a Monday for young people with additional needs aged 11+.

### **Who is it for?**

All families who have a child or children with additional needs.

### **How do I access it?**

Contact the Toy Library for more information or visit them at the Child Development Centre at St Luke's Hospital in Bradford.

### **How can I find out more?**

Contact Bradford Toy Library. Tel: 01274 365463



Email: [toy.library@bradfordhospitals.nhs.uk](mailto:toy.library@bradfordhospitals.nhs.uk)

Address: Bradford Toy Library, Child Development Centre, St Luke's Hospital, Bradford BD5 0NA

Opening times: Monday to Friday 9.30am - 12.30pm and 1 - 3pm



## EARLY YEARS, CHILDCARE AND PLAY

### What does it do?

Bradford Council's early childhood services work with settings to ensure that disabled children have the same access to early years education as any other child. They provide support for settings to develop individual education, health and care plans and support the transition of children into school.

### Who is it for?

Nursery education settings so they can include all children with additional needs.

### How do I access it?

To find out more contact Bradford Families Information Service who

will support you in finding suitable nursery education provision.

### How can I find out more?

Call 01274 437503 (see [page 3](#) for more contact information)

### Children's Centres

Read more about Children's Centres on [page 46](#) in Education.

### Bradford's Health Visiting team

Read more about Bradford's Health Visiting team on [page 28](#) in the Health in Bradford district section.

### Portage team

Read more about Portage on [page 45](#) in Education.



# Health Airedale

Within this section you will find information about the health services that are available in the Airedale district.

Information on diagnosis and education, health and care plans can be found at the beginning of this booklet.

**Visit: [localoffer.bradford.gov.uk](http://localoffer.bradford.gov.uk)**

You can find further information about the full range of health services on the following websites:

**Bradford Teaching Hospital**  
[www.bradfordhospitals.nhs.uk](http://www.bradfordhospitals.nhs.uk)

**Airedale NHS Foundation Trust**  
[www.airedale-trust.nhs.uk](http://www.airedale-trust.nhs.uk)

**Bradford District Care Trust**  
[www.bdct.nhs.uk](http://www.bdct.nhs.uk)



## **AIREDALE NHS FOUNDATION TRUST**

### **What does it do?**

Provides emergency, planned and specialist care including high dependency and intensive care, cancer care, day care, surgery, stroke and rehabilitation, maternity, paediatrics, older people's and community services.

### **Who is it for?**

Anyone accessing health care services.

### **How do I access it?**

Through referral from a health professional or contact directly.

### **How can I find out more?**

Contact Airedale NHS Foundation Trust:

Tel: 01535 652511

Address: Skipton Road, Steeton, Keighley BD20 6TD

If you have a complaint about the service contact the Patient Advice & Liaison Team:

Tel: 01535 294019

Email: [pals.office@anhst.nhs.uk](mailto:pals.office@anhst.nhs.uk)

## **AIREDALE CHILD DEVELOPMENT CENTRE**

### **What does it do?**

The team consists of occupational therapists, physiotherapists, speech and language therapists, community paediatricians and therapy assistants who support children with long term developmental difficulties. The team provides early diagnosis, intervention and support.

### **Who is it for?**

Children and young people up to age 18 (19 in a special school) with health and developmental needs such as physical disability, learning disability, social communication disorders (autism) and other long term conditions.

### **How do I access it?**

Your doctor, paediatrician or other health professional can refer you or you can use the referral form on the Child Development website [www.airedale-trust.nhs.uk/services/child-development-centre](http://www.airedale-trust.nhs.uk/services/child-development-centre)

### **How can I find out more?**

Tel: 01535 292821

Address: Airedale General Hospital, Skipton Road, Steeton, Keighley BD20 6TD



## **AIREDALE ORTHOTICS (JOINT HEALTH)**

### **What does it do?**

The service assesses children and young people who need to improve their walking or prevent joint deformities. The team fits and supplies a wide range of body supports including insoles, specialist footwear, limb splints, protective helmets and devices to protect joints.

### **Who is it for?**

Any child or young person who requires orthotic intervention.

### **How do I access it?**

You can refer yourself or through your doctor, health visitor or other health professional.

### **How can I find out more?**

Tel: 01535 292607

Address: Mobility Services  
Department, Orthotic Service,  
Airedale General Hospital,  
Skipton Road, Steeton,  
Keighley BD20 6TD

## **AIREDALE PAEDIATRIC DIETETICS (CHILD FOOD ADVICE)**

### **What does it do?**

The team gives dietary advice if a child or young person has feeding difficulties, food allergy and intolerance, faltering growth, metabolic conditions, nutritional deficiencies and weight management.

### **Who is it for?**

Children and young people aged up to 18 who require nutritional support.

### **How do I access it?**

You can refer yourself or through your doctor, health visitor or other health professional.

### **How can I find out more?**

Tel: 01535 294855 or 294857

Address: Department of Nutrition  
and Dietetics, Airedale General  
Hospital, Skipton Road, Steeton,  
Keighley BD20 6TD



## **AIREDALE PAEDIATRIC OCCUPATIONAL THERAPY TEAM**

### **What does it do?**

The team supports children with physical difficulties which affect their co-ordination and daily living skills. The team provides assessment advice and individual programmes of intervention for children and young people, advice for parents and carers and professionals working with a child or young person.

### **Who is it for?**

For children and young people aged up to 18 (19 in a special school).

### **How do I access it?**

Your doctor, paediatrician, special school staff or other health professional will refer you. A referral form is available on the Child Development Centre website (see the beginning of this section).

### **How can I find out more?**

Tel: 01535 292821

Address: Child Development Centre, Airedale General Hospital, Skipton Road, Steeton, Keighley BD20 6TD

## **AIREDALE PAEDIATRIC PHYSIOTHERAPY TEAM**

### **What does it do?**

The team helps children who have problems with movement, co-ordination or breathing. The

team assesses the problem, and provides advice and individual programmes of support for children and young people.

### **Who is it for?**

Children and young people aged up to 18 (19 in a special school).

### **How do I access it?**

Your doctor, paediatrician or other health professional can refer you. A referral form is available on the Child Development Centre website (see the beginning of this section).

### **How can I find out more?**

Tel: 01535 292821

Address: Child Development Centre, Airedale General Hospital, Skipton Road, Steeton, Keighley BD20 6TD



## **AIREDALE PAEDIATRIC SPEECH AND LANGUAGE THERAPY**

### **What does it do?**

Provides support to children with developmental or acquired speech, language and communication needs. The team also assesses and gives advice on eating and drinking difficulties (chewing and swallowing), and works with individuals who have a stammer. The team will also provide assessment and advice for children who require alternative or augmentative communication aid provision.

### **Who is it for?**

Children and young people aged up to 18 (19 in a special school) with suspected or identified

speech and language and communication problems and /or feeding/swallowing difficulties living in the Airedale area.

### **How do I access it?**

The service can be accessed by making a referral using the referral form on the website (see the beginning of this section). Children can be referred by their GP, other health professionals, family members or self-referrals. A drop-in service is available for children under six.

## **AIREDALE SPEECH AND LANGUAGE (ADULTS)**

### **What does it do?**

The team works with adults with acquired neurological or long term conditions. The team also

assesses and advises on eating and drinking difficulties (chewing and swallowing), adults with voice problems and works with individuals who have a stammer. The team will also provide assessment and advice for adults who require alternative or augmentative communication aid provision.

### **Who is it for?**

Adults over 18 with suspected or identified speech and language and communication (SLC) problems and/or swallowing difficulties as a result of an acquired or neurological condition.



### **How do I access it?**

The service can be accessed by making a referral using the referral form on the website (see the beginning of this section). Adults can be referred by their, GP, other health professionals, family members or self-referrals.

### **How can I find out more?**

Tel: 01535 293641

Address: Speech & Language Therapy Service Manager, Airedale General Hospital, Skipton Road, Steeton, Keighley BD20 6TD

## **AIREDALE WHEELCHAIR SERVICES**

### **What does it do?**

The service assesses a disabled person's mobility, seating, postural and pressure care needs. It then prescribes wheelchair and seating equipment on permanent loan.

### **Who is it for?**

Anyone in the Bradford district with a permanent or long term mobility need.

### **How do I access it?**

You can refer yourself, or by a referral from your doctor, health visitor or other health professional.

### **How can I find out more?**

Tel: 01535 292607

Address: Mobility Services Department, Wheelchair Services, Airedale General Hospital, Skipton Road, Steeton, Keighley BD20 6TD

If you have a compliment or complaint contact:

Airedale Patient Advice and Liaison Service (PALS) at Airedale General Hospital on telephone 01535 294019.



# Health Bradford District

Within this section you will find information about the health services that are available in Bradford.

Information on diagnosis and education, health and care plans can be found at the beginning of this booklet.

**Visit: [localoffer.bradford.gov.uk](http://localoffer.bradford.gov.uk)**

You can find further information about the full range of health services on the following websites:

**Bradford Teaching Hospital**  
[www.bradfordhospitals.nhs.uk](http://www.bradfordhospitals.nhs.uk)

**Airedale NHS Foundation Trust**  
[www.airedale-trust.nhs.uk](http://www.airedale-trust.nhs.uk)

**Bradford District Care Trust**  
[www.bdct.nhs.uk](http://www.bdct.nhs.uk)



## **ADULTS SPECIALIST PALLIATIVE CARE**

### **What does it do?**

Care is provided by specialist multidisciplinary palliative care teams in services or units (for example hospices, community or hospital palliative care teams). The teams may include palliative medicine consultants and palliative care nurse specialists together with physiotherapists, occupational therapists, dieticians, pharmacists, social workers and workers giving psychological support.

### **Who is it for?**

Anyone aged 18+ needing palliative care support.

### **How do I access it?**

Referrals can be made directly but discuss first with your doctor, consultant or GP. Referrals can be made through the Common Referral Form found by visiting [www.palliativecare.bradford.nhs.uk](http://www.palliativecare.bradford.nhs.uk)

### **Contact details are:**

Airedale General Hospital  
Palliative Care Team

Tel: 01535 295016  
or 01535 292184

Bradford Teaching Hospitals  
Palliative Care Team

Tel: 01274 364035

Bradford Community Palliative  
Care Team

Tel: 01274 323511

Manorlands Community  
Palliative Care Team

Tel: 01535 646779

Sue Ryder Care – Manorlands  
Hospice (Oxenhope)

Tel: 01535 642308

Marie Cure Hospice (Bradford)

Tel: 01274 337000

Out of Hours Advice via  
on-call Palliative Medicine  
Consultant via Marie Curie  
Hospice / Manorlands Hospice

Tel: 01274 337000  
or 01535 642308



## **BRADFORD TEACHING HOSPITALS**

### **What does it do?**

Provides healthcare services through Bradford Royal Infirmary, St Luke's Hospital and health professionals in the community including, doctors, nurses, midwives and physiotherapists. These services are provided from different locations such as GP practices, community hospitals and other neighbouring hospitals in Airedale, Halifax and Huddersfield.

### **Who is it for?**

Anyone accessing health care services.

### **How do I access it?**

Through a health care professional such as your GP or a nurse.

### **How can I find out more?**

Contact Bradford Teaching Hospitals:

Web: [www.bradfordhospitals.nhs.uk](http://www.bradfordhospitals.nhs.uk)

Tel: 01274 542200

Address: Duckworth Lane, Bradford, West Yorkshire BD9 6RJ

### **If you have a complaint about the service:**

Contact the Patient Advice & Liaison Team:

Bradford Royal Infirmary

Tel: 01274 364021

St Luke's Hospital

Tel: 01274 365853

Email: [pals@bthft.nhs.uk](mailto:pals@bthft.nhs.uk)

## **BRADFORD DISTRICT CARE TRUST (BDCT)**

### **What does it do?**

Bradford District Care Trust provides mental health, community health and specialist learning disability support services. The staff who provide the support include mental health nurses, school nurses, psychiatrists, social workers, healthcare support workers, district nurses and health visitors.

### **Who is it for?**

People of all ages who live in the Bradford, Airedale, Wharfedale and Craven areas. The Trust also works with people from other areas when needed.



### **How do I access it?**

You can refer yourself for some of the services offered by BDCT, other services will require a health care professional to refer you. For further advice please contact the Trust on the below number and ask for the service you require.

### **How can I find out more?**

Website: [www.bdct.nhs.uk](http://www.bdct.nhs.uk)

Tel: 01274 228300  
(Main switch board)

Address: New Mill, Victoria Road,  
Saltaire BD18 3LD

### **If you have a compliment or complaint about the Trust:**

Contact the Patient Advice & Liaison Team (PALS):

Tel: 01274 251440

Email: [pals.advice@bdct.nhs.uk](mailto:pals.advice@bdct.nhs.uk)

You can also make a complaint by contact the Care Trust on:

Tel: 01274 228314

or email: [concerns.complaints@bdct.nhs.uk](mailto:concerns.complaints@bdct.nhs.uk)

## **BRADFORD CHILD DEVELOPMENT CENTRE**

### **What does it do?**

Assesses and treats children and young people with physical, intellectual or communication developmental difficulties, including autism assessments in younger children. Doctors, nurses, therapists and psychologists work to meet a child or young

person's health needs and promote their overall wellbeing.

### **Who is it for?**

Children and young people up to the age of 16 with developmental or learning difficulties.

### **How do I access it?**

Your doctor, health visitor, school nurse or speech and language therapist can refer you. The first appointment is usually with a doctor, with other members of the team becoming involved if needed.

### **How can I find out more?**

Tel: 01274 365461

Address: St Luke's Hospital, Little Horton Lane, Bradford BD5 0NA



## CONTINENCE SERVICE

### What does it do?

The service offers support to children and young adults in their daily care. It provides continence clinics for people with complex bladder and bowel problems at various locations within the Bradford and Airedale district, in schools or at home if felt appropriate. There is a children's and adult service available.

### Who is it for?

Children and young adults who need help to control or manage their bladder or bowel problems.

### How do I access it?

You can refer yourself or from a referral from your consultant, GP, health visitor, social worker,

school nurse, nurse specialists and other professionals.

### How can I find out more?

Children's Continence Service  
Tel: 01274 365363

Adult Continence Service  
Tel: 01274 322171  
Web: [www.bdct.nhs.uk](http://www.bdct.nhs.uk)

## BRADFORD DIETITIANS (FOOD HEALTH)

### What does it do?

The team based at Bradford Royal Infirmary and St Luke's Hospital supports young people in the neonatal unit, children's wards and children's out-patients, special school, mainstream school and home. They assess and treat

patients with conditions such as faltering growth, feeding difficulties, nutritional deficiencies and special therapeutic diets.

### Who is it for?

Babies, children and young people up to the age of 18, or longer if under the care of a paediatric consultant. Adult services are available for young people requiring follow on care.

### How do I access it?

You can be referred by your GP or consultant.

### How can I find out more?

Tel: 01274 365108  
Email: [dietitians.office@bthft.nhs.uk](mailto:dietitians.office@bthft.nhs.uk)



## **BRADFORD HEALTH VISITING TEAM**

### **What does it do?**

Supports and educates families from pregnancy through to a child's fifth birthday. They offer parenting support and advice on family health and minor illnesses. When a baby is born health visitors give advice on feeding, weaning and dental health.

They carry out physical and developmental checks at set intervals in a child's life.

### **Who is it for?**

All children up to the age of five.

### **How do I access it?**

Every child born in the Bradford area, or who moves here, is assigned a health visitor.

### **How can I find out more?**

Contact your local health visiting team on 01274 221223.

## **BRADFORD CHILDREN'S OCCUPATIONAL THERAPY (HEALTH)**

### **What does it do?**

It enable a child or young person to be as independent as possible by providing assessment,

treatment and advice to help with activities of daily life such as dressing, bathing, toileting, feeding and play.

### **Who is it for?**

Young people from birth to 19 in the Bradford area who have long term difficulties with daily activities.

### **How do I access it?**

Referral to the service is by your doctor (GP), or consultant.

### **How can I find out more?**

Tel: 01274 365612 or 365466

Address: Children's Therapy, St Luke's Hospital, Little Horton Lane, Bradford BD5 0NA



## **BRADFORD ORTHOTICS (JOINT HEALTH)**

### **What does it do?**

Helps people suffering from joint instability or deformity to aid mobility, reduce pain and offer some protection against further deformity. An orthotist is a person qualified to arrange the manufacture of devices that can help with joint problems and assess the effects that wearing an orthotic device has on the person's life.

### **Who is it for?**

Children and adults suffering from any condition which is directly or indirectly affecting joint mobility, function or shape.

### **How do I access it?**

By referral from your consultant, doctor or child development service.

### **How can I find out more?**

Tel: 01274 365229

Address: Level '0', St Luke's Hospital, Little Horton Lane, Bradford BD5 0NA

## **BRADFORD PAEDIATRICS SERVICE**

### **What does it do?**

Supports children and young people with conditions including physical disabilities such as neuromuscular conditions, juvenile arthritis, co-ordination difficulties, developmental delay, musculo-skeletal problems and respiratory conditions.



### **Who is it for?**

Children and young people aged birth to 19.

### **How do I access it?**

By referral from a doctor, consultant or healthcare professional.

### **How can I find out more?**

Tel: 01274 365612 or 365466



## **BRADFORD PALLIATIVE CARE**

### **What does it do?**

Provides support to young adults and carers of young people with a life limiting condition. The team work in peoples homes and care homes. They aim to improve a patient's quality of life by giving advice and intervention as well as support and training for patients and carers.

### **Who is it for?**

For people over 18 with a life limiting condition requiring specialist palliative care.

### **How do I access it?**

You can refer yourself by telephoning 01274 323511

### **How can I find out more?**

Web: [www.palliativecare.bradford.nhs.uk](http://www.palliativecare.bradford.nhs.uk)  
Tel: 01274 323511

Address: Marie Curie Centre,  
Maudsley Street, Bradford  
BD3 9LE

## **BRADFORD PHYSIOTHERAPY SERVICE**

### **What does it do?**

Assesses and treats children and young people who need support with physical issues such as walking and movement.

### **Who is it for?**

Children and young people aged from birth to 19 in the Bradford area.

### **How do I access it?**

Referral to the service is by your doctor or consultant. The service works closely with other services, and can visit nurseries, schools and special schools.

### **How can I find out more?**

Tel: 01274 365612 or 365466





## **BRADFORD PODIATRY SERVICE (FOOT HEALTH)**

### **What does it do?**

The team works with children and young people who have problems with their feet or walking. The service offers advice and support such as corrective insoles to improve gait, prevent long term problems, and performs minor surgery for ingrowing toe nails.

### **Who is it for?**

Children, young people and adults needing podiatry support. The service operates from 43 clinical sites throughout Bradford and Airedale.

### **How do I access it?**

You can refer yourself or through a doctor or other health care professional.

### **How can I find out more?**

Web: [www.bdct.nhs.uk/foothhealth](http://www.bdct.nhs.uk/foothhealth)  
Tel: 01274 251777

Address: Unit 3, Horton Park Medical Centre, 99 Horton Park Avenue, Bradford BD7 3EG

## **SCHOOL NURSING (BRADFORD DISTRICT CARE TRUST)**

### **What does it do?**

The team supports children's health and development, emotional and social wellbeing, and addresses preventable causes of ill health as well as

giving routine immunisations and health education.

### **Who is it for?**

All school aged children over five, including children at special schools.

### **How do I access it?**

All children in schools within the Bradford area are supported by the school nursing service. You can contact the service directly if you have any queries.

### **How can I find out more?**

Call 01274 221285 and ask for the school nursing team for your child's school. You will need to know the name and postcode of their school when you ring.



## **BRADFORD SPEECH AND LANGUAGE THERAPY**

### **What does it do?**

The team works with children and young people who are not developing language or communication skills in the same way as other children, or have difficulties eating, chewing, sucking and swallowing. The team assesses children, gives advice and provides support

and training to children and their families.

### **Who is it for?**

Children and young people aged up to 18 years (19 in special schools) with speech, language, communication, feeding or swallowing difficulties.

### **How do I access it?**

You can be referred by your parents, carer, doctor, health visitor, other health professional, early years or education staff.

### **How can I find out more?**

Web: [www.bdct.nhs.uk/speechlanguagetherapy](http://www.bdct.nhs.uk/speechlanguagetherapy)

Tel: 01274 770397

## **BRADFORD WHEELCHAIR SERVICE**

### **What does it do?**

The service assesses and decides which type of wheelchair or mobility equipment a person will be entitled to on the NHS.

### **Who is it for?**

The service is available to people of all ages who have a long term need for mobility help.

### **How do I access it?**

Contact the service directly.

### **How can I find out more?**

Tel: 01274 322555

Address: Unit 1, Four Lane Business Park, Cemetery Road, Bradford BD8 9RY



## **CHILD AND ADULT MENTAL HEALTH SERVICE (CAMHS)**

### **What does it do?**

Provides a service for children, young people, their families and carers if a child or young person has significant emotional and psychological concerns.

### **Who is it for?**

Children and young people from birth to 18 who have mental health needs.

### **How do I access it?**

Your health visitor, school nurse or other health professional can refer a child or a young person to the service.

### **How can I find out more?**

Web: [www.bdct.nhs.uk](http://www.bdct.nhs.uk)  
Bradford  
Tel: 01274 723241

Address: Fieldhead House,  
2-8 St Martin's Avenue,  
Bradford BD7 1LG

Keighley  
Tel: 01535 661531

Address: Hillbrook, Mayfield Road,  
off Spring Gardens Lane, Keighley  
BD20 6LD

## **CHILD PSYCHOLOGY**

### **What does it do?**

The team consists of clinical psychologists and specialist social workers who assess children to decide on the level of support and intervention needed.

### **Who is it for?**

Children and young people up to the age of 12 who have neurodevelopmental disorders, disabilities and complex health needs, where there are concerns about development, behaviour or other psychological issues.

### **How do I access it?**

Referrals are from consultant paediatricians and other child development service professionals.

### **How can I find out more?**

Tel: 01274 365176

Address: Child Psychology,  
Psychology Services, St Luke's  
Hospital, Bradford BD5 0NA



## **CHILDREN'S COMMUNITY TEAM**

### **What does it do?**

The team provides nursing support in the home to help reduce hospital admissions and to support children in the community. This involves providing health support including, wound care, gastrostomy, caecostomy, cystostomy care, nasogastric tubes, antibiotics, injections and other medications. The team also train staff in schools and nurseries.

### **Who is it for?**

Children and young people aged up to 16 needing community health support.

### **How do I access it?**

By referral from a consultant, doctor, health visitor, social worker, school nurse, nurse specialists or other professional.

### **How can I find out more?**

Tel: 01274 365051

Address: St Luke's Hospital,  
Little Horton Lane,  
Bradford BD5 0NA

## **CHILDREN'S CONTINUING CARE (RESPITE CARE)**

### **What does it do?**

The team provides respite care for children with complex health needs at home so they can still attend school, holiday clubs and extra-curricular activities. The team consists of nurses, healthcare

support workers, family support workers, play specialists and community physiotherapists.

### **Who is it for?**

Children and young people aged up to 18 with complex health needs, living in the Bradford and Airedale area with a Bradford consultant.

### **How do I access it?**

You can be referred by a consultant, doctor, health visitor, social worker, school nurse, nurse specialists or other professional.

### **How can I find out more?**

Tel: 01274 365052

Address: St Luke's Hospital,  
Little Horton Lane,  
Bradford BD5 0NA



## **CHILDREN'S PALLIATIVE CARE (END OF LIFE CARE)**

### **What does it do?**

The team includes nurses, family support workers, play specialists and community physiotherapists who give emotional and practical support for children and young people and their families from diagnosis to bereavement. The team gives support during the terminal stage of an illness to ensure that a child's end of life wishes are met in a holistic way. The team assists with claims for financial assistance and signpost to other services and organisations which can help.

### **Who is it for?**

Children and young people aged up to 18 with a life limiting condition, living in the Bradford and Airedale area.

### **How do I access it?**

You can be referred by a consultant, doctor, health visitor, social worker, school nurse, nurse specialists or other professional.

### **How can I find out more?**

Tel: 01274 365296

Address: St Luke's Hospital,  
Little Horton Lane,  
Bradford BD5 0NA





## **COMMUNITY PHYSIOTHERAPY (BRADFORD TEACHING HOSPITAL TRUST)**

### **What does it do?**

The team provides treatment and support for children and young people with long-term respiratory conditions and complex care needs to reduce or prevent the need for hospital admission.

### **Who is it for?**

Children and young people with complex needs (including end of life care).

### **How do I access it?**

Referral by your doctor, consultant, or other health professional.

### **How can I find out more?**

Tel: 01274 365051

## **FAMILY NURSE PARTNERSHIP (BRADFORD DISTRICT CARE TRUST)**

### **What does it do?**

The team supports the health and wellbeing of children in the early years. Specially trained family nurses visit vulnerable, first-time young mothers at home. This is offered from early pregnancy until a child is two.

### **Who is it for?**

Vulnerable first-time mothers aged 19 and under, and their children up to the age of two.

### **How do I access it?**

Through your health visitor, midwife or doctor (GP).



### **How can I find out more?**

Web: [www.bdct.nhs.uk](http://www.bdct.nhs.uk)

Tel: 01274 323321

Address: Woodroyd Centre,  
Woodroyd Road, Bradford  
BD5 8EL



## SALARIED DENTAL SERVICES

### What does it do?

The team, consisting of dentists, dental nurses and dental therapists, provides dental treatment such as fillings, extractions, cleaning and x-rays. It also provides additional treatment if you have additional needs, including dental care in hospital under general anaesthetic, in clinics or at home if a person is housebound.

### Who is it for?

Anyone who is unable to attend a local dentist because of a complex need or requires support a local dentist is not able to give.



### How do I access it?

By referral from a health professional for example if your son or daughter is identified as requiring treatment by their school.

### How can I find out more?

Web: [www.bdct.nhs.uk/dental-services](http://www.bdct.nhs.uk/dental-services)

## SEXUAL HEALTH SERVICES

### What does it do?

The services include testing for and treating sexually transmitted infections, providing contraception, emergency contraception and condoms, referral for termination of pregnancy and providing education and advice for sexual health concerns.

### Who is it for?

Anyone who has had or is thinking of starting a sexual relationship with another person. Some clinic are especially for young people under 25. Interpreters are available.



### **How do I access it?**

By attending drop in clinics or by making an appointment.

### **How can I find out more?**

Web: [www.bash.nhs.uk](http://www.bash.nhs.uk)

Tel: 01274 200024

Address: Stanley Sexual Health Services, Trinity Centre, Trinity Road, Bradford BD5 0JD

## **WADDILOVES HEALTH SERVICE (LEARNING DISABILITIES)**

### **What does it do?**

Provides specialist health support for adults who have a learning disability. The team runs clinics for people who struggle to access

mainstream services including, dental services, podiatry, audiology, opticians, health facilitation, speech and language therapist, occupational therapists, dieticians and physiotherapists. The team also provides transition support to young adults aged 15 to 19.



### **Who is it for?**

For people with learning disabilities who require support to meet their health needs.

### **How do I access it?**

Telephone, 01274 497121 and ask to speak to the duty nurse.

### **How can I find out more?**

Web: [www.bdct.nhs.uk](http://www.bdct.nhs.uk)

Tel: 01274 497121

Address: Waddiloves Health Centre, 44 Queens Road, Bradford BD8 7BT



# Education

Information on diagnosis and education, health and care plans can be found at the beginning of this booklet.

**Visit: [localoffer.bradford.gov.uk](https://localoffer.bradford.gov.uk)**



## Education support

### Special educational needs and disability (SEND)

Once an early education setting or school has decided that your child has special educational needs (SEN), step-by-step, specialist expertise can be brought in to help your child with their learning. The early education setting or school must tell you when they first start giving extra or different help for your child because your child has special educational needs.

The extra or different help could be a different way of teaching certain things, some help from an extra

adult, perhaps in a small group, or use of particular equipment like a computer or a desk with a sloping top. In early education settings and schools this help is called the graduated approach.

If your child does not make enough progress, the teacher or the special educational needs co-ordinator (SENCo) should then talk to you about asking for advice from other people outside the school. They might want to ask for help from, for example, a specialist teacher, an educational psychologist, a speech and language therapist or other health professionals.

If your child still does not seem to be making enough progress or needs a lot more extra help, the

local authority may decide to carry out a more detailed assessment of your child's needs. Your child's school or early education setting can ask the local authority to carry out an assessment. They should always talk to you before asking the local authority to do this. If you feel that your child's school or early education setting cannot provide all the extra help that your child needs, or your child is not making enough progress and is falling further behind other children of the same age, you can ask the local authority to carry out an assessment. You should always talk to your child's teachers or the SENCo before asking the local authority to do this.



## ACCESSIBILITY STRATEGY

The local authority's accessibility strategy is currently being reviewed. It will be available on the Local Offer website during 2015.

## ADDITIONAL FUNDING FOR SPECIAL EDUCATIONAL NEEDS

The funding of special educational needs provision within the Bradford district follows the national guidance on school funding policy. You can find this information on the Local Offer website.

The first £10,000 of provision for an individual child is funded through the schools budget.

If the cost of provision for an individual child is more than £10,000 this is funded by the local authority from the high needs block of the Dedicated Schools Grant (DSG).

Special Educational Needs (SEN) services will determine the amount of the additional funding. This will be based upon evidence provided by parents/carers, the child or young person, the school and other professionals. The additional funding is allocated through an Education, Health and Care Plan.

## SEN GUIDANCE

SEN services use the Special Educational Needs guidance to determine the level of need for an individual child or young person. This guidance is used by professionals to identify the level of support that a child or young person will receive. Some of this support will be provided by the school. Some of this support will be provided by the local authority.





A range model is used to decide who provides the funding. For example, if a child or young person's needs are within ranges 1-3 the provision a young person requires is estimated to cost up to £10,000 and is funded through the schools budget.



If a child or young person's needs are in range 4 and above, the additional funding is paid directly to the school by the local authority. Information on these ranges is available on the Local Offer website.

## EDUCATION SERVICES

Within this section you will find information about the education support services available in the Bradford district.

The specialist teaching support service is made up of six teams of staff undertaking a variety of roles.



The teams provide support and advice to early years settings, schools, parents/carers and other agencies to build their capacity and confidence to meet a wide range of additional needs and improve the outcomes for children and young people.

More information on this can be accessed through the Local Offer website.



## BEHAVIOURAL, EMOTIONAL & SOCIAL DIFFICULTIES TEAM

### What does it do?

The team provides specialist support and advice for schools from a team of specialist teachers and learning mentors.

### Who is it for?

Children and young people attending a school in Bradford district.

### How do I access it?

A school would refer a student needing support to the team (with a parent/carers permission). Speak to your child's special educational needs co-ordinator or a teacher.

### How can I find out more?

Tel: 01274 385913

## COGNITION AND LEARNING TEAM

### What does it do?

This team gives advice and support to staff who work with children with learning difficulties and have an identified difficulty with speech, language and/or communication. This may include giving advice, training for professionals, assessing a child's learning needs or planning programmes of learning. The service provides three levels of support; universal, targeted and specialist depending on a young person's needs.

### Who is it for?

Children and young people who attend a mainstream school aged five to 19.



### How do I access it?

Families with concerns about their child should discuss this with their child's special educational needs co-ordinator (SENCo) as referrals are made by schools only. Specialist teachers will then work with the SENCo to decide on the next steps for the pupil, which may lead to a formal assessment.

### How can I find out more?

Tel: 01274 385833



## **COMMUNICATION AND INTERACTION SERVICE (AUTISM SPECTRUM TEAM)**

### **What does it do?**

The team provides outreach support for mainstream schools and settings where there are children and young people with a diagnosis of an autistic spectrum disorder.

### **Who is it for?**

Professionals in mainstream schools and settings who work with children and young people with an autistic spectrum disorder aged from birth to 19.

### **How do I access it?**

Professionals at mainstream schools and other settings can

access the service by either attending one of the primary drop-in sessions or through the school referral system.

### **How can I find out more?**

Tel: 01274 385833

## **EARLY SUPPORT**

### **What does it do?**

Early Support includes useful booklets on specific disabilities, workbooks, an Early Support App, videos and information for key workers. The information is to help families plan for the future.

### **Who is it for?**

Families who have a child with additional needs aged from birth to 25, and professionals working with children and young people.

### **How do I access it?**

You can read more about Early Support at the Council for Disabled Children's website or contact the Bradford portage co-ordinator on the number below.

### **How can I find out more?**

Web: [www.councilfordisabledchildren.org.uk](http://www.councilfordisabledchildren.org.uk) and click on the 'Early Support' logo at the bottom of the webpage.

Contact the portage co-ordinator (SEN Early Intervention Team):  
Tel: 01274 385833



## EDUCATIONAL PSYCHOLOGY TEAM

### What does it do?

The team works with students who have additional needs, underachieving students, students with behavioural difficulties, or are failing to make progress, and students who are experiencing home based difficulties affecting their attainment in school. The team provide guidance and advice for all aspects of child development and learning. This may relate to individual students, groups or whole school issues.



### Who is it for?

Children and young people aged from birth to 19.

### How do I access it?

Speak to your child's school special educational needs co-ordinator or contact the team below.

### How can I find out more?

Tel: 01274 385788  
or 01274 378434

## PORTAGE

### What does it do?

Provides a home visiting educational service for pre-school children with additional needs from birth to five years and their families. Portage home visitors work in partnership with parents and carers to make play and learning fun for all the family. The team also supports transitions from nursery to school, and works with other agencies to provide support and give advice on strategies to support the inclusion of children with additional support needs.



### **Who is it for?**

Children with additional needs from birth until their transition into school.

### **How do I access it?**

Parents, carers or professionals can refer a child to the team.

### **How can I find out more?**

Tel: 01274 385833

### **Early Years, Childcare and Play**

The teams ensure children with additional needs have support in early years education. Read more on [page 16](#) in Early Years.

## **CHILDREN'S CENTRES**

### **What does it do?**

Offers specialist services and groups to meet the needs of local communities. Some centres offer additional support to families who have a child or children with additional needs. Children's Centre groups may include antenatal classes and baby clinics, breastfeeding information, speech and language, dads groups, portage groups, specialist support groups and more.

### **Who is it for?**

Any parents and carers with a child who is under five years of age.

### **How do I access it?**

To find your nearest children's centre contact Bradford Families Information Service. If you know your local children's centre, you can contact the centre directly to find out about the support they offer.

### **How can I find out more?**

Call 01274 437503 (see [page 3](#) for more contact information)





## **SERVICE FOR CHILDREN AND YOUNG PEOPLE WITH A HEARING IMPAIRMENT**

### **What does it do?**

Teachers of the deaf and other specialist staff work with pre-school and school-aged deaf children, their families and school staff. The team offers support including language development,

aids, equipment and sign language courses for parents and carers.

### **Who is it for?**

Deaf children from diagnosis to age 19.

### **How do I access it?**

Referrals are from Local Health Trusts. For children identified through the Newborn Hearing Screening Programme a member of the team attends the hospital clinics when the hearing loss is confirmed to parents.

Schools or families with concerns about a young person's hearing are recommended to take a child to a GP or a school nurse to determine whether a referral is needed.

### **How can I find out more?**

Tel: 01274 385833

## **SERVICE FOR CHILDREN AND YOUNG PEOPLE WITH A VISUAL IMPAIRMENT**

### **What does it do?**

Gives information, advice, support, teaching, and training to children with visual impairment and their parents in their homes, early years settings, mainstream and special schools.



The service supports two additionally resourced centres (ARC's) in a mainstream primary and secondary school. This specifically provides a high level of teaching and support for children who have the severest visual impairments, and also provides outreach to children with similar needs in mainstream schools.

### **Who is it for?**

Children and young people with a diagnosed visual impairment from birth to 19.

### **How do I access it?**

Referral can be made by parents, carers, health professionals, schools and settings.

### **How can I find out more?**

Tel: 01274 385833

## **POST 16**

### **Continuing your education**

There are lots of options for continuing your studies when you leave school at 16 or 19. There are three local colleges, and many other training providers in Bradford who offer a wide range of courses, across a range of abilities.

A school will provide information, advice and guidance on which option is right for you, and these opportunities will start to be discussed during your annual reviews from Year 9 onwards, along with any support needs that you need to move on successfully.

The Council will also help you to get support to study by setting out what you need in your education health and care plan, and sharing this with the college or other training provider you will be attending.

## **COLLEGES**

Information about post 16 education providers (including independent post 16 support) and a link to national association of specialist college providers can be found on the Local Offer website.

In addition to colleges, some schools also offer post 16 education opportunities. You will find details about these in the schools section on the Local Offer website.



## POST 16 EDUCATION AND TRAINING

### Connexions

Connexions Bradford is the local support service for young people aged 13 to 19, and up to 25 if a young person has a disability.

They offer young people advice, guidance and support on topics such as education, training, jobs, money and lifestyle decisions, to help young people make a smooth transition to adulthood and working life.

Personal advisers are trained to support young people through a range of issues including education/training choices, employment, money, health and relationships, helping young



people to make the right decisions and take action. Contact Connexions for further information.

Web: [www.virtualconnexionsbradford.co.uk](http://www.virtualconnexionsbradford.co.uk)

### Bradford Connexions Centre

Culture Fusion, 125 Thornton Road, Bradford BD1 2EP

Tel: 01274 377800

### Keighley Connexions Centre

Keighley Town Hall, Bow Street, Keighley BD21 3PA

Tel: 01535 618100

## 16 TO 19 BURSARY FUND/ VULNERABLE STUDENT BURSARY

### What does it do?

A bursary is money that you, or your education or training provider, can use to pay for things like clothing, books and other equipment for your course. This is for students who might struggle to meet the cost of their studies at school or college. To access it you need to be aged 16 to 19 and studying at school or college (not university) in England, or be on a training course, including unpaid apprenticeships. There is a vulnerable student bursary available for students with more complex needs who meet the criteria.



### **To qualify for the 16 to 19 bursary fund you must be:**

- under 19 at the start of the academic year you want a bursary for
- studying at school or college, or on an unpaid training course.

### **To qualify for the vulnerable student bursary you must receive:**

- both Employment and Support Allowance (ESA), and
- either Disability Living Allowance (DLA) or Personal Independence Payment (PIP) in your name.

### **How do I access it?**

Speak to your tutor or student services who can help you decide if you're eligible for a bursary and explain how to apply. Apply to your school, college or training provider directly for the bursary.

### **How can I find out more?**

Contact the Education Funding Agency (EFA):

Email: [1619bursaryfund.EFA@education.gsi.gov.uk](mailto:1619bursaryfund.EFA@education.gsi.gov.uk)



## **DISABLED STUDENTS ALLOWANCE (DSA)**

### **What does it do?**

This is an allowance to help with the additional costs students can face when they have a disability. The amount of money available depends on the amount and types of extra support you need. DSAs don't have to be repaid and don't affect any benefits you may be in receipt of.

### **Who is it for?**

Students' with a:

- long-term health condition
- mental health condition
- specific learning difficulty, such as dyslexia.



### **You must also:**

- be an undergraduate or postgraduate student (including Open University or distance learning)
- have a condition that affects your ability to study
- qualify for student finance from Student Finance England
- be studying on a course that lasts at least a year.

### **How do I access it?**

To apply you will need to send a form called (DSA1) to Student Finance England. You can access the form on the website or contact Student Finance England. You can also contact the disability adviser

at college or university for further advice about financial help.

### **How can I find out more?**

Student Finance England:

Web: [www.gov.uk](http://www.gov.uk)

Tel: 0300 100 0607

(Monday to Friday, 8am to 8pm  
and Saturday, 9am to 4pm)

Textphone: 0300 100 0622  
(Monday to Friday, 8am to 4pm)

Address: Student Finance  
England, PO Box 210,  
Darlington DL1 9HJ

## **NHS DISABLED STUDENTS ALLOWANCE (DSA) - BURSARY SCHEME**

### **What does it do?**

This is an NHS scheme where students studying particular healthcare courses can receive financial support if they face extra costs to attend training because of a physical disability, a mental-health difficulty or specific learning difficulty such as dyslexia.

### **Who is it for?**

To qualify for a NHS funded bursary you must have a disability and be studying to be an allied health professional; a nurse or a midwife, doctor or dentist.



### **How do I access it?**

Complete the form called (DSA1) on the Student Bursaries website [www.nhsbsa.nhs.uk](http://www.nhsbsa.nhs.uk) or on [www.gov.uk](http://www.gov.uk)

### **How can I find out more?**

Contact the Disabled Student Allowance Team.

Student helpline: 0845 358 6655

Email: [dsa@nhspa.gov.uk](mailto:dsa@nhspa.gov.uk)

Address: The DSA Team,  
NHS BSA Student Bursaries,  
Hesketh House, 200 - 220  
Broadway, Fleetwood, Lancashire  
FY7 8SS

## **SUPPORTED EMPLOYMENT**

In the Bradford district information, advice and support about supported employment is available from JobCentre Plus via Remploy. Further information is available by contacting Remploy.

Web: [www.remploy.co.uk](http://www.remploy.co.uk)

Tel: 0300 456 8052

Email: [info@remploy.co.uk](mailto:info@remploy.co.uk)

## **SCHOOLS**

The Local Offer website has a list of schools, and includes information about schools who have published their school local offers. Visit the education section at [www.localoffer.bradford.gov.uk](http://www.localoffer.bradford.gov.uk)

The national specialist providers have a link to the national list of independent and non-maintained specialist education providers published by the Government. This is also available on the Local Offer website.

## **OTHER EDUCATIONAL PROVISION**

Other educational provision is also available in the Bradford District including: hospital schools, home tuition service and TRACKS programme (part of Bradford's learning support service)

More information is available on the Local Offer website or by contacting Bradford Families Information Service.



# Social Care

This section is divided into Children's and Adults' Services.

Information on diagnosis and education, health and care plans can be found at the beginning of this booklet.

**Visit: [localoffer.bradford.gov.uk](http://localoffer.bradford.gov.uk)**



## Adults' Social Care

### ADULT CARE AND SUPPORT

You can find further information about adult care and support on the Bradford Council's website.

Visit [www.bradford.gov.uk](http://www.bradford.gov.uk) and search for 'Social Care'.

This includes support for young people in living independently, finding appropriate accommodation, employment and participating in the community.

### The Learning Disability Partnership Board

The Learning Disability Partnership Board website has

information about the services available to people with learning disabilities in the district.

Visit [www.wearepeople2.net](http://www.wearepeople2.net) to find:

1. A directory of services called 'yellow pages' that details organisations available in the district
2. A directory of sports activities for people with disabilities provided by Bradford Disability Sport and Leisure
3. Information about Connect-2Support, which is a website to help you find everything you need to help you with your care and support needs from local to national products and services and;

4. The 'Look Book' which provides information about accredited organisations which are able to support you at home.

### REPORTING ADULT ABUSE

If you are concerned that an adult is being abused, you must report it. Call the Adult Protection Unit on 01274 431077 (Monday to Thursday 8.30am to 4.30pm, Friday 8.30am to 4pm), or at all other times contact the Out of Hours Emergency Duty Team on 01274 431010.

**If you have reason to believe that an adult is at immediate risk of harm, contact the police on 999.**



## LIVING INDEPENDENTLY

### Housing Options

Bradford Council, as the strategic housing lead for the district is required to maintain and publish a formal housing allocation policy.

The system in place for allocating social housing to customers in Bradford, works by matching people to available properties (depending on their requirements).



Applicants will need to provide their details and housing preferences to the Council's housing options service or to Incommunities in person or over the telephone. Properties can be viewed at [www.openmoves.co.uk](http://www.openmoves.co.uk)

### Who is it for?

The service is for anyone over the age of 18 with a disability.

### How do I access it?

By having a housing options assessment in either Bradford or Keighley. This can be done face-to-face, over the phone or at a home visit in certain circumstances.

### How can I find out more?

Contact the Housing Options Service.

Bradford  
Tel: 01274 435999

Keighley  
Tel: 01535 618600

E-mail: [housingoptions@bradford.gov.uk](mailto:housingoptions@bradford.gov.uk)



## **BRADFORD AND DISTRICT HOME-FINDER SERVICE**

### **What does it do?**

This is a partnership between Bradford Council and other agencies which helps to find homes for people with learning disabilities and difficulties. The emphasis is on a person centred approach to finding supported living and individual tenancies for people.

### **Who is it for?**

Anyone can refer to the service directly.

### **How do I access it?**

Contact the service for further information and to arrange an appointment.

### **How can I find out more?**

Choice Advocacy  
Tel: 01274 391691

Address: Rebecca House,  
Rebecca Street, Bradford BD1 2RX

## **PERSONAL BUDGETS**

### **What does it do?**

A personal budget is for anyone who has been assessed as being eligible to receive support from adult services to meet their needs. This may be taken in different forms including:

A direct payment – a person receives the money directly to buy the care agreed in their support plan.

An Individual Service Fund – the budget is managed by a care provider or the Council who deliver the services directly.

### **Who is it for?**

Anyone assessed as needing a personal budget to meet their needs.

### **How can I find out more?**

For questions about Direct Payments, contact the Support Options Team on 01274 434191



## Children's Social Care

In this section you will be able to find information about how to access a range of services provided by Children's Social Care.

There are three levels of support available which are divided into the following:

**Universal** – These are services for everyone and will include childcare, leisure activities and youth activities.

**Targeted** – Services where additional support can be given, staff will have received additional training for example holiday schemes and extended school services.



**Specialist** – Where an assessment is needed to help identify the extra support required to meet a young person's needs. This may include for example, respite care.



## SHORT BREAKS

Short breaks can give enjoyable experiences for disabled children and young people of all ages with or away from their primary carers, or a break for parents and families from their caring responsibilities.

The different types of short breaks available for you to access depend on your child's needs. More information on short breaks and other activities can be found in the Things to do section on [page 86](#).

## BRADFORD SAFEGUARDING CHILDREN BOARD

If you have concerns that a child is being harmed as a result of abuse or neglect, you must not keep these concerns to yourself.

These are the numbers you can ring for advice and to make a referral:

During office hours call Children's Social Services Initial Contact Point on 01274 437500

At all other times, contact Social Services Emergency Duty Team on 01274 431010

**If you have reason to believe that a child is at immediate risk of harm, contact the police on 999.**

For all general enquires, please contact Children's Specialist Services on 01274 435600

You need to ensure that you speak to the appropriate organisations who can listen to and record your concern, and take appropriate action.

You can find more information on the Bradford Safeguarding Children Board website [www.bradford-scb.org.uk](http://www.bradford-scb.org.uk)

## BRADFORD YOUNG CARERS SERVICE

### What does it do?

Supports young carers and their families giving individual support, information, advice and access to other local services and support groups.



### **Who is it for?**

Any young person up to 18 years of age caring for someone with physical or mental illness, difficulties with drugs/alcohol or who has a physical, learning or sensory impairment.

### **How do I access it?**

Contact the service directly.

### **How can I find out more?**

Tel: 01274 481183

Email: [bradford.youngcarers@barnardos.org.uk](mailto:bradford.youngcarers@barnardos.org.uk)

Address: Bradford Young Carers Service, Queens House, Queens Road, Manningham, Bradford BD8 7BS

## **CHILDREN'S COMPLEX HEALTH OR DISABILITIES TEAM**

### **What does it do?**

Social workers and community resource workers provide social care support for children and families in need, as a result of complex health or disabilities.

The team carry out assessments, give family support, help with challenging behaviour and/or access to specialist short break services.

### **Who is it for?**

Families who have additional care responsibilities as a result of their child having a disability or complex health needs.

### **How do I access it?**

To discuss a potential request for assessment contact the special educational needs and disability (SEND) specialist assessment and support service below.

### **How can I find out more?**

Tel: 01274 435750



## **TRANSITIONS TEAM FOR ADULT SOCIAL CARE**

### **What does it do?**

The team support young people who are in transition into adult services.

They can help with finding the right kind of daytime activities, access to education, training, employment and finding a place to live. They can also give support with everyday living skills such as budgeting, cooking, personal care needs, developing relationships and access the local community. The transition team work closely with colleagues in health services so can put you in contact with health professionals to make sure health needs are

being met. As well as working with a young person the team also supports carers to make sure they have access to the support they need.

### **Who is it for?**

Young people aged between 16 and 25 who have left or are about to leave education and have a primary learning disability diagnosis, which may include people also diagnosed on the autistic spectrum or with a physical disability.

### **How do I access it?**

Contact the Adult Services Access Point on 01274 435400

They will ask you questions about your circumstances and will let you know if they are the right team to

support you. Someone from the team will then contact you to arrange to complete an assessment to assess your eligibility for support.

### **How can I find out more?**

Visit: [www.bradford.gov.uk/adult-care](http://www.bradford.gov.uk/adult-care) or contact the Adult Services Access Point on 01274 435400

## **CHILDREN'S INITIAL CONTACT POINT**

### **What does it do?**

The contact point is the first point of contact for all enquiries relating to children and young people. The team ensure phone calls and written enquires are directed to the most appropriate team. Sometimes the team can visit at home, and look at individual



circumstances in more detail and agree a plan. This number is also for members of the public (if the caller believes the child or young person may be at risk of harm either from their own or someone else's actions).

### **Who is it for?**

Anyone with a query regarding a child or young person and/or for members of the public if a young person is at risk of harm.

### **How can I find out more?**

Tel: 01274 437500

(Monday to Thursday 8.30am - 5pm, Friday 8.30am - 4.30pm)

The Emergency Duty Team (EDT) provides out of hours cover for all social care emergencies within the Bradford district.

Tel: 01274 431010

## **DRUGS AND ALCOHOL SERVICES**

### **What does it do?**

Provides confidential information, support, treatment and advice for families and individuals experiencing difficulties with drugs and alcohol.

### **Who is it for?**

A range of services are available across the district meeting the needs of children, young people and women and men from different communities.

### **How do I access it?**

Contact Bradford Families Information Service.

### **How can I find out more?**

Tel: 01274 437503 (See [page 3](#) for more contact information)

## **EMERGENCY DUTY TEAM**

### **What does it do?**

Provides out of hours cover for all social care emergencies within the Bradford district.

### **Who is it for?**

Anyone needing out of hours social care emergency assessment and crisis intervention if a crisis has occurred outside of office hours that cannot wait until the next working day.

### **How do I access it?**

The service is available outside of normal office hours, all year.



### **How can I find out more?**

Tel: 01274 431010

Monday to Thursday  
5pm to 7.30am

Fridays 4.30pm to  
Monday 7.30am

(24 hour cover at weekends and  
throughout Bank Holidays)



### **BRADFORD AND DISTRICT YOUTH OFFENDING TEAM (YOT)**

#### **What does it do?**

Representatives from the police, probation service, children's social care, health, and education identify the needs of young offenders by assessing and addressing the specific problems that make the young person offend. They deliver programmes of support with the intention of preventing further offending.

#### **Who is it for?**

Young people to prevent them from getting into trouble as well as those who offend. They also work with parents to offer advice on parenting.

### **How do I access it?**

Contact the team directly for further information.

### **How can I find out more?**

Tel: 01274 436060

### **LEAVING CARE SERVICE**

#### **What does it do?**

The team of social workers and community resource workers provides support to young people leaving care and for young people needing help due to homelessness. The team works alongside partner agencies, in-house volunteers and training and employment resources.

#### **Who is it for?**

Any young person leaving care or needing help due to homelessness.



### **How do I access it?**

Young people leaving care will already be known to the service, but if you want to find out more or to make a referral contact the service directly.

### **How do I access it?**

Bradford (Odsal)  
Tel: 01274 436760

ShIPLEY  
Tel: 01274 437123

## **SOCIAL CARE ELIGIBILITY CRITERIA**

### **Bradford threshold of need**

This is a guide for people who work with or are involved with children, young people and their families. Its aim is to assist practitioners and managers in assessing and identifying a child's level of need, what type of services/resources may meet those needs and what processes to follow in moving from an assessment to the provision of services. It divides the level of need into 4 tiers. Generally, children at tier 3 may require a



social care assessment and most children at tier 4 will require a social care assessment.

Further detail can be found in the Social Care section on the Local Offer website.



## WHAT DO I DO IF I'M NOT HAPPY WITH A SERVICE?

If you are not happy with a Council run service speak to your social worker or their team manager. They will try to resolve your complaint.

If you are still not happy:

- Make a complaint, comment or compliment online on the Council's main website, visit [www.bradford.gov.uk](http://www.bradford.gov.uk) and search for 'Complaints' 'Comment' or 'Compliment'
- Speak to a complaints officer on 01274 432987

- Email: [sscomplaintsunit@bradford.gov.uk](mailto:sscomplaintsunit@bradford.gov.uk)

- Or write to:

Complaints, Freedom of Information & Data Protection Unit  
Freepost RTEA-UUEX-KBSU  
Bradford BD1 1HX

For non Council services, contact the service provider and ask for their complaints procedure.





# Information

## Advice & Support

This section gives details of the services that provide Information, advice and support in the Bradford Metropolitan district.

**Visit: [localoffer.bradford.gov.uk](http://localoffer.bradford.gov.uk)**



## **BRADFORD FAMILIES INFORMATION SERVICE**

### **What does it do?**

Provides free, impartial information and advice to parents, carers, grandparents and professionals. They give information on childcare, early education, leisure activities, support groups, finance and family support services in your local area.

### **Who is it for?**

Parents, carers and families with a child who has additional needs from birth to 25 years.

### **How do I access it?**

You can contact the service directly or you can arrange to speak face-to-face with an advisor.

### **How can I find out more?**

Call 01274 437503 (see [page 3](#) for more contact information)

## **CONTACT A FAMILY (CAF)**

### **What does it do?**

A national charity offering support, advice and information to families who have a child who has additional needs. They provide information and advice on a wide range of issues including welfare rights, education, short breaks, and local services. Free information, resources and

booklets are available by post or can be downloaded via their website. Regional volunteer parent advisors can offer individual advice and information.

### **Who is it for?**

Parents, carers and families with a child who has additional needs.

### **How do I access it?**

Get in touch with Contact a Family directly.

### **How can I find out more?**

Freephone: 0808 808 3555

(9.30am until 5pm  
Monday to Friday)

Web: [www.cafamily.org.uk](http://www.cafamily.org.uk)

Email: [helpline@cafamily.org.uk](mailto:helpline@cafamily.org.uk)



## **DISABLED CHILDREN'S INFORMATION SERVICE (DCIS) NEWSLETTER**

### **What does it do?**

A free newsletter especially for parents and carers of young people with additional needs aged from birth to 25. It includes lots of information on services in Bradford, activities, parents' and young people's articles, latest news, local support groups, resources and much more. The newsletter is distributed three times a year during Spring, Summer and Autumn/Winter.

### **Who is it for?**

Families with a child or young person with additional needs from birth to 25.

### **How do I access it?**

Contact Bradford Families Information service for a copy or sign up to get a copy sent straight to your home address by filling out the online application form found at [www.bradford.gov.uk/dcis](http://www.bradford.gov.uk/dcis) or on back page of every edition.

### **How can I find out more?**

Call 01274 437503 (see [page 3](#) for more contact information)

## **THE BUZZ NEWSLETTER**

### **What does it do?**

A free newsletter especially for young people with additional needs aged 11 to 25 living in the Bradford district. The newsletter is written by and for young people. It includes articles

directly from young people about hobbies, interests, work and training and features a letters page. The newsletter is distributed twice a year.

### **Who is it for?**

Young people with additional needs aged 11 to 25.

### **How do I access it?**

Contact Bradford Families Information service for a copy or sign up to get a copy sent straight to your home address by filling out the online application form found at [www.bradford.gov.uk/thebuzz](http://www.bradford.gov.uk/thebuzz)

### **How can I find out more?**

Call 01274 437503 (see [page 3](#) for more contact information)



## **BRADFORD PARENT AND YOUNG PEOPLE'S PARTNERSHIP SERVICE**

(formerly Bradford Parent Partnership Service)

### **What does it do?**

The service provides Information, Advice and Support around Special Educational Needs and Disabilities (SEND). Support is provided on a range of topics, including provision in schools, assessment processes, conversion of statements to Education, Health and Care (EHC) plans, reviews, transitions, exclusions, transport, specialist provision/support services, appeals, local policies

and the Special Educational Needs code of practice.

### **Who is it for?**

Parents and carers with a child who has additional needs of school age. The service has a developing role to support children and young people aged from birth to 25.

### **How can I find out more?**

Web: [www.barnardos.org.uk/parentpartnershipservice](http://www.barnardos.org.uk/parentpartnershipservice)  
Tel: 01274 481183

## **BRADFORD INDEPENDENT SUPPORT SERVICE**

### **What does it do?**

This service run by Barnardo's in Bradford, has been set up as an independent support to

families who have children and young people with Statements of Special Educational Needs or Learning Difficulties Assessments which are being converted to Education, Health and Care (EHC) plans. The service can also support young people, parents and carers through the new process of requesting an EHC assessment and give information about personal budgets.

### **Who is it for?**

Parents and carers with a child who has additional needs from birth to 25.

### **How can I find out more?**

Web: [www.barnardos.org.uk/independent-support-service](http://www.barnardos.org.uk/independent-support-service)  
Tel: 01274 481183



## **CHILDREN'S EDUCATION ADVISORY SERVICE (CEAS)**

### **What does it do?**

This is an information, advice and support service for families in the armed forces. If you are a parent in the armed forces and your child has special educational needs you are advised to register with the service so the team can make sure the needs of your child are met.

### **Who is it for?**

Parents in the armed forces who have a child with special educational needs.

### **How do I access it?**

Contact the service directly.

### **How can I find out more?**

Tel: 01980 618244

Email: [enquiries@ceas.uk.com](mailto:enquiries@ceas.uk.com)

Address: Trenchard Lines,  
Upavon, Pewsey, Wiltshire  
SN9 6BE

## **BRADFORD AND AIREDALE PARENTS' FORUM**

### **What does it do?**

The forum is a group of parent and carers of children who have additional needs in the Bradford and Airedale district. The forum work to improve channels of communication between services, professionals and parents and carers. They provide opportunities for parents and carers to have a voice in service development and

planning. The group has parent representatives on the Special Educational Needs and Disabilities Strategic Partnership and on the Children's Trust Board.

### **Who is it for?**

Parents and carers with a child who has additional needs in the Bradford district.

### **How do I access it?**

The Parents' Forum hold open forum meetings and other events during the year. See their website for further information.

### **How can I find out more?**

Web: [www.pfba2.org.uk](http://www.pfba2.org.uk)

Tel: 07506 789051

Email: [info@pfba.org.uk](mailto:info@pfba.org.uk)



## **YOUNG PEOPLE'S PARTICIPATION SERVICE (BARNARDO'S)**

### **What does it do?**

Barnardo's Service, located on Queens Road in Bradford, runs projects with young people who have additional needs to improve the information and services on offer in the district.

### **Who is it for?**

Barnardo's Junior Peer Education Group (10 to 14 years of age) Barnardo's Peer Education Group (14 years +)

### **How do I access it?**

If you know a young person who is interested in joining either of these groups, contact Barnardo's.

### **How can I find out more?**

Tel: 01274 481183  
Email:samina.tariq@barnardos.org.uk

## **BARNARDO'S YOUNG CARERS SERVICE**

### **What does it do?**

A service providing support to young carers and their families. The service is run through a partnership between Barnardo's,



Bradford Council's children's services, and the local clinical commissioning groups (CCGs) who are now responsible for delivering some NHS services.

### **Who is it for?**

Children and young people aged five to 18 years.

### **How do I access it?**

You can refer to the service yourself, or through your child's school or any other professional working with you or your family.

### **How can I find out more?**

Web: [www.barnardos.org.uk/bradfordyoungcarers](http://www.barnardos.org.uk/bradfordyoungcarers)  
Tel: 01274 481183



## Local Support Groups

A number of local organisations give support to parents and carers with a child who has additional needs. They usually involve informal groups meeting up to give support to each other.

Groups may be for parents or carers of children with specific conditions or cover certain geographical areas. Support groups may offer advice over the telephone, social activities, coffee mornings, meetings and training sessions.



You can contact a group directly or contact Bradford Families Information Service on 01274 437503 to find out about the support groups available in the district.



Here are some examples of support groups.

### **AIREDALE AND WHARFEDALE AUTISM RESOURCE (AWARE)**

Parent run group for families with children who have autistic spectrum disorders.

Web: [awareuk.homestead.com](http://awareuk.homestead.com)

Tel: 07764 432933

Email: [jo.galasso@tesco.net](mailto:jo.galasso@tesco.net)

### **DOWN SYNDROME TRAINING AND SUPPORT SERVICE**

A charity run by and for parents and carers of children who have Down Syndrome. They provide training, support and activities for families.

Web: [www.downsupportbradford.btck.co.uk](http://www.downsupportbradford.btck.co.uk)

Tel: 01274 561308

Email: [office@downsyndromebradford.co.uk](mailto:office@downsyndromebradford.co.uk)

Address: The Pamela Sunter Centre, 2 Whitley Street, Bingley, West Yorkshire BD16 4JH



### **BRADFORD AUTISM SUPPORT**

A charity for parents with a child on the autistic spectrum. There is a support group for parents and activities for children and their siblings.

Web: [www.badasg.org.uk](http://www.badasg.org.uk)

Tel: 01274 721932

Email: [enquiries@autismbradford.org.uk](mailto:enquiries@autismbradford.org.uk)



## **BRADFORD DEAF CHILDREN'S SOCIETY**

Resources, support and information for parents with a deaf or hearing impaired child.

Web: [www.ndcs.org.uk](http://www.ndcs.org.uk)

Email: [bradford@ndcsgroup.org.uk](mailto:bradford@ndcsgroup.org.uk)

## **SCOPE IN BRADFORD**

Information, advice and support for people with cerebral palsy.

Tel: 01274 576034

## **ARTHRITIS CARE**

Information, resource and factsheets for young people with arthritis. Support group in Leeds.

Web: [www.arthritiscare.org.uk](http://www.arthritiscare.org.uk)

Helpline: 0808 800 4050

## **NORTH AND WEST YORKSHIRE ASSOCIATION FOR SPINA BIFIDA AND HYDROCEPHALUS (ASBHA)**

A charity offering information, advice and help for individuals and families, based in Leeds.

Web: [www.nwyasbah.org](http://www.nwyasbah.org)

Tel: 07833 586091

Email: [nwyasbah@gmail.com](mailto:nwyasbah@gmail.com)

## **MENCAP**

Support to families with a child of any age with learning difficulties. Information and advice available.

Web: [www.mencap.org.uk](http://www.mencap.org.uk)

Tel: 0808 808 1111

## **LS29, ILKLEY**

A social network and activities for parents who have a child with additional needs living in or close to the Ilkley/Menson or Addingham areas.

Web: [www.ls29group.co.uk](http://www.ls29group.co.uk)

Email: [ls29groups@yahoo.co.uk](mailto:ls29groups@yahoo.co.uk)





## BRADNET

Bradnet is a voluntary organisation for parents, carers or young people with a disability. Bradnet offer person centred outreach and advocacy, one-to-one support, welfare rights advice, and assistance with education and employment issues.

Web: [www.bradnet.org.uk](http://www.bradnet.org.uk)

Tel: 01274 224444

Minicom: 01274 201860

TextPhone: 07904 385 812

Email: [enquires@bradnet.org.uk](mailto:enquires@bradnet.org.uk)

Address: Noor House,  
11 Bradford Lane, Laisterdyke,  
Bradford BD3 8LP

## CARERS' RESOURCE

An independent charity who provide support and information to carers and vulnerable people. They offer a contingency and emergency planning service for carers, and bilingual support in Urdu and Punjabi. They are also able to search for grants that carers may be entitled to, and support them in their applications.

Web: [www.carersresource.org](http://www.carersresource.org)

Bradford

Tel: 01274 449660

Airedale

Tel: 01756 700888

Email: [info@carersresource.org](mailto:info@carersresource.org)

## BRADFORD PEOPLE FIRST

A self-advocacy group, run by and for people with learning disabilities. They offer individual advice and support to young people as well as advice and support to organisations about the needs and rights of disabled young people.

Web: [www.bradfordpeoplefirst.co.uk](http://www.bradfordpeoplefirst.co.uk)

Tel: 01274 744151

Monday to Friday  
10.30am to 3.15pm

Email: [office@bradfordpeoplefirst.org.uk](mailto:office@bradfordpeoplefirst.org.uk)

Address: Mayfield Centre,  
Broadway Avenue, Bradford  
BD5 9NP



## **KEIGHLEY AND CRAVEN PEOPLE FIRST**

A self-advocacy group, run by and for people with learning disabilities aged 17+ and living in the Keighley and Craven area. They offer work experience, social nights, summer schemes, trips and annual events for young people.

Web: [www.peoplefirstkc.co.uk](http://www.peoplefirstkc.co.uk)

Tel: 01535 607222

Monday to Thursday

10.30am to 3.00pm and

10.30am to 2.30pm on Friday

Email: [peoplefirst@live.co.uk](mailto:peoplefirst@live.co.uk)

Address: Unit 10, Springfield Mills,  
Oakworth Road, Keighley  
BD21 1SL

## **SPECIAL NEEDS OBJECTIVE OUTREACH PROJECT (SNOOP)**

Out of school care, holiday play schemes and youth club for children and young people with additional needs aged three to 25. SNOOP is an ASDAN registered centre, which means it supports young people to gain accredited awards in independence and life skills, and holds support planning cafes to help parents plan for their son or daughter's transition to adult life.

Web: [www.snoopcharity.org](http://www.snoopcharity.org)

Tel: 01274 292126

Email: [2carols@snoopcharity.org](mailto:2carols@snoopcharity.org)

Address: SNOOP, Newlands  
House One, Newlands Way,  
Bradford BD10 OJE





## **BRITISH SIGN LANGUAGE INTERPRETING SERVICE (BSLS)**

They can offer support for example in job interviews, doctor appointments and other situations that require a full understanding of what has or is going to happen.

The service is for anyone living in the Bradford district of any age.

Tel: 01274 535019

Text: 07800 002274

Email: [BSL.interpreting@bradford.gov.uk](mailto:BSL.interpreting@bradford.gov.uk)

## **SIBS**

A UK charity that supports siblings growing up with, or who have grown up with a brother or sister with a disability, long-term chronic illness, or life limiting condition. Sibs provide information and support by phone and email as well as giving support to parents on parenting siblings.

Web: [www.sibs.org.uk](http://www.sibs.org.uk)

Tel: 01535 645453

(Monday to Friday 9am to 5pm)

Email: [info@sibs.org.uk](mailto:info@sibs.org.uk)

## **ACTION FOR BLIND PEOPLE**

Offers information and advice to support blind and partially sighted children and young people of any age and their families. They also run a range of regional events and groups for children and families, including actionnaires clubs (sport and activities) and annual week long activity holidays for visually impaired children aged 8 to 17 who attend mainstream schools and colleges.

Web:

[www.actionforblindpeople.org.uk](http://www.actionforblindpeople.org.uk)

Tel: 0113 386 2800

Email: [leeds@actionforblindpeople.org.uk](mailto:leeds@actionforblindpeople.org.uk)



## CYGNET

A parenting support programme run by Barnardo's for parents and carers of children and young people aged 5 to 18 with an autistic spectrum disorder. The Cygnet Programme is delivered over 7 weeks. The programme is available in English and Urdu.

Tel: 01274 481183

Address: Cygnet Parenting Support Service, Barnardo's Queens Road, Bradford BD8 7BS

## MIND IN BRADFORD

Offers support to people aged 18+ who have a mental health problem including their families and carers. They provide an open access drop-in service, where staff and volunteers are available to provide support and information. Mind have a confidential telephone helpline and e-mail service called Guide-Line. They also run drop-in sessions for men only (Menzone), women only (Womanzone) and group sessions.

Web: [www.mindinbradford.org.uk](http://www.mindinbradford.org.uk)

Tel: 01274 730815

Guide-Line: 01274 594594 (Urdu/Punjabi speaking staff available)



Open 12 noon to 9pm, 7 days a week, every day of the year.

Email: [admin@mindinbradford.org.uk](mailto:admin@mindinbradford.org.uk)

Address: Mind in Bradford, Tradeforce Building, Cornwall Place, Bradford BD8 7JT



## RELATE AND RELATE FOR CHILDREN

A national charity offering relationship counselling for both adults and children who are in need of counselling support.

Web: [www.relate.org.uk](http://www.relate.org.uk)  
Advice line: 0300 100 1234  
Tel: 01274 726096  
Email: [appointments@relatebradford.com](mailto:appointments@relatebradford.com)

Address: Bradford Trident Business Centre,  
11 Edward Street, Bradford,  
West Yorkshire BD4 7BH

## DOMESTIC ABUSE SERVICES

Confidential information, support, treatment and advice for families and individuals experiencing difficulties with domestic abuse. There are also services across the district meeting the needs of women and men from different communities.

Bradford's Families Information Service can provide further details about the organisations offering support in Bradford district.

Tel: 01274 437503 (see [page 3](#) for more contact information)

## BRADFORD BEREAVEMENT SUPPORT (BBS)

A charity which provides free and confidential counselling to people over the age of 16 who have been bereaved. Quiet rooms are available for meeting families in many areas of Bradford, home visits can be arranged in special circumstances.

Web: [www.bradfordbereavement.org.uk](http://www.bradfordbereavement.org.uk)  
Tel: 01274 619522  
Monday to Friday  
9.30am to 1.30pm

Email: [info@bradfordbereavement.org.uk](mailto:info@bradfordbereavement.org.uk)



## Financial Support and Information

### PERSONAL INDEPENDENCE PAYMENTS (PIP)

#### What does it do?

Personal Independence Payment (PIP) can help with some of the extra costs caused by long-term ill-health or a disability. PIP has now replaced Disability Living Allowance (DLA) for people who are aged 16 to 64. The changes to DLA will not affect children who are aged under 16, who currently claim DLA.

The new system affects adults over 16 whose are claiming for the first time, their existing DLA is coming to an end, or who report a change of circumstances or volunteer to claim PIP. It is being introduced over a number of years, so if you currently get DLA you may not be reassessed under the PIP system until October 2015 (this is being phased in based on postcode areas).

#### Who is it for?

DLA claimants who turned 16 on or after 7 October 2013 will also be re-assessed under PIP.

#### How do I access it?

Find out more, visit [www.gov.uk/pip](http://www.gov.uk/pip) or phone 0845 850 3322 (you will be asked for your name, address and National Insurance number).

#### How can I find out more?

Visit the Contact a Family website [www.cafamily.org.uk](http://www.cafamily.org.uk) and download their guide to 'Personal independence payment and other benefits at 16' or call the Contact a Family Helpline for a hardcopy of the guide or for further support and advice on 0808 808 3555.





## DISABILITY LIVING ALLOWANCE

### What does it do?

Disability Living Allowance (DLA) is the main benefit for children under 16, with a condition or disability. The payment helps to meet the extra costs that you might have as a result of your child's disability. It is made up of two parts, the care component and the mobility component. Depending on your circumstances your child may qualify for one or both components. DLA is not means-tested so it does not matter what income or savings you have, decisions are based solely on your child's additional

needs and how this impacts on their need for help with personal care and/or getting around.

### Who is it for?

Families with a child who has a disability aged under 16 who qualify for the payments after an assessment. You can claim DLA even if your child does not have a diagnosis.

### How do I access it?

There is a specific form that is used for claiming DLA called 'DLA1A child'. When claiming it is very important to put as much information as you can about your child's needs.

### How can I find out more:

You can access a copy of the 'DLA1A child' form on the Contact

a Family website [www.cafamily.org.uk](http://www.cafamily.org.uk), search for 'disability living allowance' and then click on the link to the form. You can also order a claim form from the DLA Unit by calling 0845 7123 456

**Contact a Family have a guide for parents called 'claiming disability living allowance for children'.**

**Visit [www.cafamily.org.uk](http://www.cafamily.org.uk), call 0808 808 3555 or email [helpline@cafamily.org.uk](mailto:helpline@cafamily.org.uk) for a free copy of this guide.**

**There are also parent advisers you can talk to for further support and information about claiming DLA.**



## BENEFITS ENQUIRY LINE

A telephone advice and information service giving general advice on benefits.

Tel: 0800 882 200  
(Monday to Friday 8.30am  
to 6.30pm and  
Saturday 9am to 1pm)  
Textphone: 0800 243 355

## THE FAMILY FUND

A charity offering grants to low income families who live with a child with a disability. Grants may be available to cover things such as washing machines, driving lessons and computers. If your child is aged 17 years old or under, you have a net household income of less than £25,000 per year and your child is not in the care of the local authority, then you may be entitled to a grant.

Web: [www.familyfund.org.uk](http://www.familyfund.org.uk)  
Tel: 01904 621115

Textphone: 01904 658085  
Email: [info@familyfund.org.uk](mailto:info@familyfund.org.uk)

Address: The Family Fund,  
4 Alpha Court, Monks Cross  
Drive, York YO32 9WN





## TURN2US CHARITY DATABASE

An independent charity providing information through their website on financial assistance and support available from grant-giving organisations. Each grant-giving charity listed on the Turn2us website will have its own qualifying rules.

Applying for help using the Turn2us website involves three main steps:

1. Searching for organisations based on your needs.
2. Registering for a My Turn2us account.

3. Making enquiries and applications to charities to see whether they are able to help.

To find out more visit:  
[www.turn2us.org.uk](http://www.turn2us.org.uk)



## CITIZENS ADVICE BUREAU (CAB)

Offers information and advice on topics including benefits and services which may be available to you.

Anyone can access this service. Call your local bureau to find out about their opening times or to make an appointment.

### **Bradford & Airedale Citizens Advice Bureau**

Web: [citizensadvice.org.uk](http://citizensadvice.org.uk)

Tel: 03442 451282 (general advice)

Tel: 01274 758047 (debt advice)

Address: George Street, Bradford,  
West Yorkshire BD1 5AA



### **Keighley and District Citizens Advice Bureau**

Tel: 03442 451282 (general advice)

Tel: 01274 758047 (debt advice)

Address: Central Hall, Alice Street, Keighley, BD21 3JD

### **Shipley Citizens Advice Bureau**

Tel: 03442 451282 (general advice)

Tel: 01274 758047 (debt advice)

Address: 6 & 8 Windsor Road, Shipley BD18 3EQ

### **Canterbury Advice Centre**

Tel: 01274 577571

Address: 1-3 Ringwood Road, Canterbury Estate, Bradford BD5 9LB

## **DISABLED FACILITIES GRANT**

### **What does it do?**

Helps towards the cost of adapting a home to help a person be more independent or a carer provide support more easily.

An occupational therapist will make the initial assessment and work alongside housing officers to decide on appropriate adaptations.

### **Who is it for?**

Anyone living in (or caring for someone in) the Bradford district who has a permanent and substantial disability, and who has significant difficulties managing everyday tasks within the home.



### **How do I access it?**

Referrals can be made directly to the team, who can then arrange an assessment.

### **How can I find out more?**

Call the Adult Service Access point on 01274 435400.



## **BRADFORD CLASP: LEGAL ADVICE IN BRADFORD**

The service gives independent legal advice and advocacy on, tax credits, debt, housing, employment, health, Immigration, asylum and family/domestic violence. The service is open to anyone needing further support and advice.

Web: [www.bradford.gov.uk/clasp](http://www.bradford.gov.uk/clasp)  
Call the 24/7 confidential helpline  
0300 555 2222





# Things to Do

There's lots of things to do in the district, from family activities to sports groups to specialist support group activities. Find out about the services running activities in the Bradford district.

**Visit: [localoffer.bradford.gov.uk](http://localoffer.bradford.gov.uk)**



## Leisure Activities

There are lots of activities run by children's centres, local groups such as Bradford Disability Sport and Leisure, youth centres, youth cafes and specialist groups.

Short Breaks is the term used for any sort of leisure activity a young person goes to. Short breaks allow a child or young person to have a change of scene, try different experiences, have fun and make friends. There are different short breaks depending on the level of support your son or daughter needs.

**Universal needs** - This type of short break is open to all young people. It is where children with additional needs and children without additional needs take part in fun activities together such as, at a youth club or after school club.

**Additional needs** - This type of short break is open to young people who need some extra support to take part in a leisure activity. This is where a member of staff such as a play support worker or a youth worker will support a young person to take part in an activity.



**Complex needs** - This type of short break is only for young people who have complex needs. To access this you would need to have been assessed by children's social care. This type of short break includes going to a respite centre for a day or overnight break.



## **BRADFORD FAMILIES INFORMATION SERVICE**

### **What does it do?**

Offer free, impartial information and advice on activities and short breaks for children and young people. Find out about short breaks, support groups, youth clubs, sports clubs, libraries, art and crafts, parks and gardens, cinemas, theatres, museums and more.

### **Who is it for?**

Parents and carers of young people who have additional needs aged from birth to 25.

### **How do I access it?**

You can contact the service directly or you can arrange to speak face-to-face with an advisor.

### **How can I find out more?**

Tel: 01274 437503  
(see [page 3](#) for more contact information)

## **COMMUNITY PLAY AND ACTIVITIES DEVELOPMENT UNIT**

### **What does it do?**

Delivers play activities for children and young people aged five to 18 years across the district. The team also co-ordinate information about play and care schemes being run across the district during school holidays.

### **Who is it for?**

All children aged five to 18 years of age.

### **How do I access it?**

Contact the team directly for further information.

### **How can I find out more?**

Contact the Play and Activities Development Unit:

Web: [www.bradford.gov.uk/play](http://www.bradford.gov.uk/play)  
Tel: 01274 435496

Address: Baildon Recreation Centre, Green Lane, Baildon, BD17 5JH



## **BRADFORD DISABILITY SPORT AND LEISURE**

### **What does it do?**

A charity offering a variety of sports clubs and activities especially for people with a disability across the district. Activities available include swimming, basketball, cricket, karate, athletics, cycling and more.

### **Who is it for?**

Children and young people of all ages (groups have different age ranges, visit the website or telephone directly for further information)

### **How do I access it?**

Contact the service directly.

### **How can I find out more?**

Web: [www.bradforddisabilitysports.co.uk](http://www.bradforddisabilitysports.co.uk)

Tel: 01274 437093

## **SPECIALIST INCLUSION PROJECT**

### **What does it do?**

Offers clubs, groups and holidays sessions for children with additional needs. There are also social activities for the whole family. The team can support young people with personal care/ medication/mobility and many other identified needs.

### **Who is it for?**

Children with a diagnosed disability aged 8 to 18.

### **How do I access it?**

Anyone can refer a young person to the service.

### **How can I find out more?**

Tel: 01274 431193  
or 01274 433834

Address: 145a Brunswick Road,  
Greengates, Bradford BD10 9BD

## **YOUTH SERVICE**

### **What does it do?**

Has projects, youth cafés and youth centre's running activities throughout Bradford district. The service gives children and young people with and without additional needs the opportunity to make friends, share experiences, access information and take part in fun activities.



### **Who is it for?**

Young people with and without additional needs aged 11 to 25.

### **How do I access it?**

Contact the youth service to find out about the activities on offer in your local area.

### **How can I find out more?**

Web: [www.bradford.gov.uk/youthservice](http://www.bradford.gov.uk/youthservice)  
Tel: 01274 432440

## **NELL BANK OUTDOOR EDUCATION CENTRE AND ADAPTED LODGE**

### **What does it do?**

Nell Bank is an outdoor residential and education centre for children and young people. Nell Bank's activities include pond dipping, river, moorland

and woodland studies, orienteering and adventure courses. There is also an on-site adapted lodge for use by groups who require additional facilities to support young people with additional needs. There is a cost for this service.

### **Who is it for?**

Open to all children and their families.

### **How do I access it?**

Contact Nell Bank directly to discuss the needs of your family or group.

### **How can I find out more?**

Web: [www.nellbank.com](http://www.nellbank.com)  
Tel: 01943 602032

## **DOE PARK WATER ACTIVITIES CENTRE**

### **What does it do?**

Canoeing, sailing and windsurfing courses are available for families and individuals. Pay & Play sessions are available during the summer. There are accessible boats and kayaks and ramped access into the water.

### **Who is it for?**

Children and young people and their families.

### **How do I access it?**

Open May to September. Contact the centre for further information and prices.

### **How can I find out more?**

Web: [www.bradford.gov.uk/doepark](http://www.bradford.gov.uk/doepark)  
Tel: 01274 833826  
Email: [doe.park@bradford.gov.uk](mailto:doe.park@bradford.gov.uk)



## CHILDREN'S CENTRES

Read more about Children's Centres on [page 46](#) in Education.

## BRADFORD LEISURE CARD (PASSPORT TO LEISURE)

### What does it do?

Entitles people to discounts on specific leisure activities. The card gives users reduced admissions to swimming sessions, sports activities and discounts at the Alhambra Theatre and St Georges Hall. The card lasts for 12 months (three years for people over 60).



### Who is it for?

Anyone over the age of 16 years who is in full-time education or anyone receiving benefits, including disability benefits, plus their dependants. The Bradford Leisure Card is only open to Bradford Residents.

### How can I find out more?

Find out about the Bradford Leisure card, visit [www.bradford.gov.uk/leisure](http://www.bradford.gov.uk/leisure)

## PHOENIX SPECIAL SCHOOL (STAY & PLAY)

### What does it do?

Gives children, siblings and families the chance to have fun using the sensory room, soft play room, hydrotherapy, rebound room, sensory garden, bicycles and track, outdoor play equipment, food technology, quiet spaces and other activities including messy play and arts and crafts.

### Who is it for?

Open to all families from Keighley and the surrounding area who have a child or children of any age who have special needs and their siblings.



### **How do I access it?**

Stay & Play sessions run during February, Easter, May and Summer school holidays. Each play session costs £4 for one child and £1 extra for any other child you bring. There is a £5 yearly membership cost. If you would like to do popular activities such as rebound, hydrotherapy sessions and swimming it is advisable to book early. On the day families can buy food and drinks from the café area or are welcome to bring a packed lunch.

### **How can I find out more?**

Web: [www.phoenixschool.org.uk](http://www.phoenixschool.org.uk)  
Tel: Jason Patefield on  
01535 607038  
Text: 07446 335106

Email: [jason.patefield@phoenixschool.org.uk](mailto:jason.patefield@phoenixschool.org.uk)

Address: The Phoenix Special School, Braithwaite Ave, Keighley, West Yorkshire BD22 6HZ

### **CHELLOW HEIGHTS SPECIAL SCHOOL (STAY & PLAY)**

#### **What does it do?**

Offers summer and Easter holiday activities for children with additional needs. Activities may include using the swimming pool, hydrotherapy, sensory room, arts and crafts, rebound, soft play bikes and bouncy castle.

#### **Who is it for?**

Children with additional needs up to the age of 11 and their siblings.

### **How do I access it?**

Stay & Play sessions run during the Summer and Easter school holidays. The cost is £5 per child. Contact the school directly for further information or to book a place.

### **How can I find out more?**

Web: [www.chellowheightschool.co.uk](http://www.chellowheightschool.co.uk)  
Tel: 01274 484242

Email: [julia.warren@chellowheightschool.co.uk](mailto:julia.warren@chellowheightschool.co.uk)

Address: Chellow Heights Special School, 147 Thorn Lane, Bradford BD9 6RY



## **DISABLED GO**

### **What does it do?**

It is a website giving information about the accessibility of public venues, such as hospitals, hotels, sports activities, tourist attractions and more.

### **Who is it for?**

Families of children and young people with additional needs.

### **How do I access it?**

Visit the website to search for information.

### **How can I find out more?**

Web: [www.disabledgo.com](http://www.disabledgo.com)

Tel: 01438 842710

Email: [enquiries@disabledgo.com](mailto:enquiries@disabledgo.com)

## **THE CINEMA EXHIBITORS ASSOCIATION CARD**

### **What does it do?**

The card is part of a national card scheme accepted by UK participating cinemas. The card allows you to obtain one free ticket for any person accompanying a young person with additional needs to the cinema. One full price ticket for a film needs to be bought at the same time to use the card.

### **Who is it for?**

To qualify a young person need to be over eight years of age, and be getting Disability Living Allowance (DLA), Personal Independence Payment (PIP) or be registered as blind.

### **How do I access it?**

You can apply online by going to the website below, or ask about the card at your local cinema where you can pick up an application form. There is a £6 fee and the card lasts for one year from the date of issue.

### **How can I find out more?**

Web: [www.ceacard.co.uk](http://www.ceacard.co.uk)

Tel: 02392 248545

Address: CEA Card, PO Box 212, Waterlooville PO7 6ZN



# Getting Around

This section will give you information about the range of transport options available in the district to support children and young people with additional needs to travel successfully whether it is to school, college or to get out and about to do the things they want to do.

**Visit: [localoffer.bradford.gov.uk](http://localoffer.bradford.gov.uk)**



## **ACCESS BUS**

### **What does it do?**

A door-to-door service using specially equipped vehicles for people who have difficulty in using conventional public transport. A number of free of charge Access Bus routes are available to those eligible throughout West Yorkshire.

### **Who is it for?**

People of any age who are unable to use conventional public transport due to a disability. Passengers can take a companion with them if they require assistance while travelling to or from their destination.

### **How do I access it?**

Contact the team directly for an application form.

### **How can I find out more?**

Web: [www.wymetro.com](http://www.wymetro.com)

Contact Access Bus:

Tel: 0113 348 1903

(Monday to Friday 7.30am until 4pm)

Email: [accessbus@westyorks-ca.gov.uk](mailto:accessbus@westyorks-ca.gov.uk)

Address: Access Bus, Wellington House, 40-50 Wellington Street, Leeds LS1 2DE



## BLUE BADGE PARKING SCHEME

### What does it do?

It is a national scheme giving parking concessions to people mentioned below.

### Who is it for?

People who are:

- aged over two who have a severe permanent walking disability
- are registered blind
- get the Higher Rate of Mobility part of Disability Living Allowance (DLA)
- get eight or more points under the 'moving around descriptor' for the mobility component of the Personal Independence Payment (PIP).

- under the age of three with specific medical conditions who must be accompanied by bulky medical equipment.
- people who need to be kept near a vehicle at all times, either for treatment, or for transportation to a location where treatment can be performed.

### How do I access it?

Complete the Blue Badge application form found on the website or phone the team on the number below. When applying you will need a passport size photograph of the person applying for the badge, once your badge is approved, there is a charge of £10 (the blue badge is then valid for three years)



### How can I find out more?

Contact the Transport and Education Team:

Web: [www.bradford.gov.uk/bluebadge](http://www.bradford.gov.uk/bluebadge)  
Tel: 01274 438723

Address: Transport and Education Team, Revenue and Benefits Service, Britannia House, Hall Ings, Bradford BD1 1HX



## DISABLED PERSON'S RAILCARD

### What does it do?

Allows people to get 1/3 off most rail fares throughout Great Britain. If they are travelling with an adult companion they also can get 1/3 off their rail fare too.

### Who is it for?

People who are registered as having a visual impairment, deaf, use a hearing aid, or have epilepsy. Also anyone receiving Personal Independence Payments (PIP) or Disability Living Allowance (DLA) (at either the higher rate or lower rate for getting around, or the higher or middle rate for help with personal care). You also qualify if

you are aged five to 15 and have a disability listed on the application form (found on the website link below or ring for details).

### How do I access it?

Complete the online application form or telephone for more information.



### How can I find out more?

Web: [www.disabled-persons-railcard.co.uk](http://www.disabled-persons-railcard.co.uk)

Tel: 0345 605 0525  
(7am until 10pm Monday to Sunday)

Textphone: 0345 601 0132  
(for customers with hearing impairments)

Address: Disabled Persons Railcard Office, PO Box 11631, Laurencekirk AB30 9AA



## **MOBILITY COMPONENT OF DISABILITY LIVING ALLOWANCE (DLA)**

### **What does it do?**

The Mobility Component of Disability Living Allowance for children under 16 may help with the extra costs of getting around.

### **Who is it for?**

Children can qualify if they are under 16, have difficulties walking or need more looking after than a child of the same age who doesn't have a disability.

### **How do I access it?**

Complete a DLA claim form to apply for Disability Living Allowance for children under 16. You can order a printed form by telephoning the Disability Living Allowance helpline.

### **How can I find out more?**

Contact the Disability Living Allowance helpline:

Tel: 0345 712 3456

Textphone: 0345 722 4433  
(Monday to Friday, 8am to 6pm)

Address: Disability Benefit Centre 4, Post Handling Site B, Wolverhampton WV99 1BY

## **MOBILITY COMPONENT OF PERSONAL INDEPENDENCE PAYMENT (PIP)**

### **What does it do?**

This payment is gradually replacing DLA for people aged 16 to 64. The mobility component of PIP may help with some of the extra costs caused by long-term ill health or a disability if you need



help with going out or moving around. The rate a person gets will depend on the level of help they need getting about.

### **Who is it for?**

People aged 16 to 64, who have a long-term health condition or disability which means they have difficulties related to mobility.



### **How do I access it?**

To make a new Personal Independence Payment claim Contact the Department for Work and Pensions.

### **How can I find out more?**

If you have a question about an existing claim contact the Personal Independence Payment helpline:

Tel: 0345 850 3322  
Textphone: 0345 601 6677  
Monday to Friday, 8am to 6pm

For a new PIP claim contact the Department for Work and Pensions.

You'll be asked for information like: contact details and date of birth, National Insurance number,

bank or building society details, doctor's or health worker's name.

Tel: 0800 917 2222  
Textphone: 0800 917 7777  
Monday to Friday, 8am to 6pm

## **MOTABILITY SCHEME**

### **What does it do?**

The Motability scheme enables disabled people to lease a new car, scooter or powered wheelchair, using their Government funded mobility allowance.

### **Who is it for?**

People who receive either the higher rate Mobility Component of Disability Living Allowance (DLA) or the enhanced rate of the Mobility Component of Personal Independence Payment (PIP).

Parents or guardians can order a car on behalf of a child aged three years and above, who is receiving higher rate Mobility Component of DLA.

### **How do I access it?**

Contact the motability scheme directly to request an information pack. Guides are available in alternative formats including large print and easy read.

### **How can I find out more?**

Web: [www.motability.co.uk](http://www.motability.co.uk)  
Tel: 0300 456 4566  
Textphone: 0300 037 0100  
(8am until 7pm Monday to Friday, 9am until 1pm Saturday)



## **DISABILITY EQUIPMENT BRADFORD (DEB)**

### **What does it do?**

This is a demonstration centre where disabled children and young people can try equipment to see if it suits their individual needs. Experienced staff will demonstrate use of equipment and advise on options. Open days are held twice a month.

### **Who is it for?**

Disabled children, young people and their families. No referral necessary, drop-ins welcome.

### **How do I access it?**

Appointments advised where one-to-one discussion is required. Opening Times: Monday to Friday 9.30am until 3.15pm. Out of hours can be arranged.

### **How can I find out more?**

Web: [www.braforddisabilityservices.co.uk](http://www.braforddisabilityservices.co.uk)

Tel: 01274 592474

Text: 07436 532176

Email: [equipment@disabilityadvice.org.uk](mailto:equipment@disabilityadvice.org.uk)

Address: Unit 10, Parkview Court, Iver Way, Shipley BD18 3DZ

(This service will be relocating in Summer 2015. Please check [localoffer.bradford.gov.uk](http://localoffer.bradford.gov.uk) for latest address details).

## **TRAVEL SERVICE**

### **What does it do?**

The travel service will look at the options available for young people moving into Adult Services to access the services they need.

### **Who is it for?**

Any young adult who needs assistance getting around.

### **How do I access it?**

There will be an assessment to look at a person's skills and abilities to establish the best way to meet a person's needs while promoting independence.

Contact the Adult Services Access Point on 01274 435400



## HEALTHCARE TRAVEL COST SCHEME (HTCS)

### What does it do?

You may be able to claim a refund for the cost of travelling to hospital or other NHS premises for NHS-funded treatment or diagnostic test arranged by a GP or dentist.

### Who is it for?

To qualify you or your partner must be receiving one of the qualifying benefits or allowances below, or meet the eligibility criteria of the NHS Low Income Scheme. Qualifying benefits include Income Support, Income-based Jobseeker's

Allowance, Income-related Employment and Support Allowance, Pension Credit Guarantee Credit, a low income (If you are named on certificate HC2 (full help) or HC3 (limited help), NHS tax credit exemption certificate or you are awarded Universal Credit.

### How do I access it?

You should take your travel receipts, appointment letter or card and proof that you are receiving one of the qualifying benefits to a nominated cashier's office or fill out a form found on the website and return it to claim your reimbursement. If you are not sure where the cashier office is at your appointment, ask at reception or the Patient Advice and Liaison Services (PALS) staff.

### How can I find out more?

Web: [www.nhs.uk/healthcosts](http://www.nhs.uk/healthcosts)

Tel: 0300 330 1343

Send completed (HC5) forms to: NHS Business Services Authority, Bridge House, 152 Pilgrim Street, Newcastle Upon Tyne NE1 6SN

## TRAVEL: ASSISTANCE WITH TRAVEL FROM HOME TO SCHOOL AND COLLEGE

### What does it do?

The school travel service assesses eligibility for assistance under the Council's policy covering travel between home, school and college.

### Who is it for?

For children and young people who qualify, a suitable travel route on public transport will be arranged.



Children who have special needs may be provided with more specialist arrangements.

### **How can I access it?**

Contact the team directly.

### **How can I find out more?**

Contact the School Travel Team:  
Tel: 01274 385581

Or visit <https://bso.bradford.gov.uk/content/schooltravel>

School Crossing Patrol Service:  
Tel: 01274 385595

## **SHOP MOBILITY**

### **What does it do?**

This is a scheme which lends manual wheelchairs, powered wheelchairs and powered scooters to members of the public with limited mobility to

shop and to visit leisure and other facilities within a town, city or shopping centre.

### **Who is it for?**

Anyone over the age of 18 years of age, with a disability or mobility problem, whether temporary or permanent. You do not need to be registered as disabled to use it.

### **How do I access it?**

This service is free but all users must register to use the service. Opening times are Bradford and Shipley (Wednesday and Saturday 9am until 1pm) and Keighley (Tuesday and Saturday 9am until 1pm)

### **How can I find out more?**

Contact Shopmobility:

Bradford Oastler Centre:  
Tel: 01274 434076

Shipley Town Centre:  
Tel: 01274 437020

Keighley Town Centre:  
Tel: 01535 618225





## VEHICLE TAX FOR DISABLED PEOPLE

### What does it do?

Provides vehicle tax exemption or reductions for disabled people.

### Who is it for?

You can apply for exemption from paying vehicle tax if you get the higher rate mobility component of Disability Living Allowance (DLA) or enhanced rate mobility component of Personal Independence Payment (PIP). You can get a 50% reduction in the cost of your tax disc if you get the Personal Independence standard rate mobility component.

### How do I access it?

You can claim the exemption when you apply for a tax disc. You can do this online, by phone, by post or at a post office that issues tax discs. You'll need your exemption certificate serial number and the surname, date of birth and National Insurance number of the exemption certificate holder. If you're claiming for a new vehicle for the first time you must claim at a post office rather than over the phone or online.

### How can I find out more?

Apply online:  
[www.gov.uk/vehicle-tax](http://www.gov.uk/vehicle-tax)  
Tel: 0300 123 4321  
Textphone: 0300 790 6201  
Address: DVLA,  
Swansea SA99 1DZ





# Preparing for Adulthood

As a parent you'll need to make important decisions at key points in your child's life, and if your child has complex needs a number of services will work together to plan a young person's progress through school and beyond.

**Visit: [localoffer.bradford.gov.uk](http://localoffer.bradford.gov.uk)**



See pages 7 and 60 for more information about Transition.

## ADULT CARE AND SUPPORT

### Adult Services Access Point

This is a telephone based first contact point for all new and existing customers with enquiries regarding adult social care.

**This service is for young people aged 16 to 25 with a diagnosed disability. Call Adult Services Access Point on 01274 435400.**

### Disability Advice Bradford

Run projects, and have a professional information, advice, and sign-posting to services for disabled people and their parents or carers. Call Disability Advice Bradford on 01274 594173.

## FINANCIAL SUPPORT

Parents and carers can often access financial and/or other benefits to help with additional costs that may arise from caring for a child with a disability.

Personal Independence Payment (PIP) have now replaced Disability Living Allowance (DLA) for people aged 16 to 64.

Read more about this on [page 79](#) in the Information, Advice and Support section.

You or your family may be entitled to other benefits including:

- Carers Allowance
- Tax Credits
- Mobility Scheme

- The Blue Badge Scheme and other disability travel information
- Disabled Persons Railcard

Parents will need to apply directly for their benefits. Disability Advice Bradford can support parents in completing applications. To book an appointment call 01274 594173.

To find out about the different types of benefits you may be entitled to you can also use the Contact a Family checklist visit [www.cafamily.org.uk](http://www.cafamily.org.uk) and search 'money matters' or call 0808 808 3555 for a free copy.

Alternatively call the Disability Benefits Helpline on 03457 123456 for further information.



## **FINDING SOMEWHERE TO LIVE**

You and your son and daughter should start thinking about future housing as early as you can. *My housing plan* is a useful planning tool and is used in schools to help a young person thinking about what they want for the future. You can use it with your son or daughter to start making plans for the future. Ask for it at your school or visit the preparing for adulthood section of the Local Offer website to access an online version.

There is a partnership called the Bradford and District Home-finder Service which can help find housing for people with additional needs and disabilities.

### **Bradford and District Home-Finder Service**

#### **What does it do?**

It is a partnership between the Local Authority and other agencies that aims to find homes for people with learning disabilities and difficulties.

#### **Who is it for?**

Anyone with a learning disability or difficulty, autism or asperger syndrome wanting to find, change, or address issues relating to their own home. The service focuses on supported living and individual tenancies.

#### **How do I access it?**

Contact the service directly to make a referral or find out more.

#### **How can I find out more?**

Web: [www.choiceadvocacy.org.uk](http://www.choiceadvocacy.org.uk)

Tel: 01274 391691

Mobile: 07723 822795

Address: Choice Advocacy, Rebecca House, Rebecca Street, Bradford BD1 2RX





## **PARTICIPATING IN THE COMMUNITY**

**There are a number of organisations who can give further support and information.**

### **Bradnet**

A local charity who support parents, carers and young people with additional needs. They can help with independent living, and give support in overcoming barriers a person is facing because of a disability. Support can be given around transport, housing, accessing services, education and more. Call Bradnet on 01274 224444

**Bradford Families Information Service can signpost to a range of services.**

Tel: 01274 437503  
(see [page 3](#) for more contact information)

### **The Information Shop for Young People**

Provide information and advice on jobs, education, training, apprenticeships, volunteering, housing, health, money, travel, free-time activities, family & relationships, family planning & sexual health, and your rights.

Web: [www.bradford.gov.uk/infoshop](http://www.bradford.gov.uk/infoshop)

Bradford  
Tel: 01274 432431  
Email: [infoshop@bradford.gov.uk](mailto:infoshop@bradford.gov.uk)

Address: Culture Fusion,  
125 Thornton Road, Bradford  
BD1 2EP

Keighley  
Tel: 01535 618100  
Email: [infoshopkeighley@bradford.gov.uk](mailto:infoshopkeighley@bradford.gov.uk)

Address: Keighley Town Hall,  
Bow Street, Keighley BD21 3PA





## **POST 16 EDUCATION AND TRAINING**

There are lots of options for continuing your studies when you leave school whether you move on at 16 or 19. There are training providers in Bradford who offer a wide range of courses, across a range of abilities.

Your school will provide information, advice and guidance on which option is right for you. These opportunities will start to be discussed during your annual reviews from year 9 onwards, along with any support requirements that you need.

The Council will also help you to get support to study by setting out what you need in your Education

Health and Care (EHC) plan, and sharing this with the college or further education setting you will be attending.

### **Connexions**

Connexions Bradford is the local support service for all young people aged 13 to 19, and up to 25 if a young person has disabilities.

They offer young people advice, guidance and support on a range of topics such as education, training, jobs, money and lifestyle decisions, to help young people make a smooth transition to adulthood and working life.

Personal Advisers are trained to support young people with education/training choices,

employment, money, health and relationships, helping young people to make the right decisions. Contact Connexions for further information.

Web: [www.virtualconnexionsbradford.co.uk](http://www.virtualconnexionsbradford.co.uk)

**Bradford Connexions Centre**  
Tel: 01274 377800

Address: Culture Fusion,  
125 Thornton Road, Bradford  
BD1 2EP

**Keighley Connexions Centre**  
Tel: 01535 618100

Address: Keighley Town Hall,  
Bow Street, Keighley BD21 3PA



## LIST OF COLLEGES

Information about post 16 education providers, independent post 16 providers and a link to national association of specialist college providers can be found on the Local Offer website.

In addition to colleges, some schools also offer post 16 education opportunities. You will find details about these in the schools section on the Local Offer website.

## PREPARING FOR AND FINDING EMPLOYMENT

### Supported Employment

In the Bradford district information, advice and support about supported employment is available from JobCentre Plus via Remploy. Further information is available by contacting Remploy.

Web: [www.remploy.co.uk](http://www.remploy.co.uk)

Tel: 0300 456 8110

Email: [employmentservices.osc@remploy.co.uk](mailto:employmentservices.osc@remploy.co.uk)

Work Choice is an employment programme which supports people with disabilities who face barriers when it comes to finding and keeping work.

Work Choice is flexible and individually tailored to people's needs.

It will help you reach your full potential so you can move into independent, unsupported employment. Work Choice helps people who wish to work at least 16 hours a week.

### How do I find out more?

Contact the team directly by calling 01274 434638 or you can be referred to Work Choice by a Disability Employment Adviser at your local Jobcentre – they will send your details to Work Choice.



## Getting a job and planning your career

Once a Work Choice advisor has met with a young person to discuss skills, aspirations and support needs they will put together a package of support to help a person find work. This will include help with job searches, approaching employers, help with CV's, applications, interview techniques, training, work experience and more.

If you think that Work Choice could help you, please call 01274 434638 or email [workable.admin@bradford.gov.uk](mailto:workable.admin@bradford.gov.uk)



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Bradford and District



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