



Menston Primary School

St Peters Way, Menston, West Yorkshire. LS29 6NY

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Headteacher: Iain Jones BEd (Hons) NPQH

Welcome Back

September 2019

Welcome back to all our families. We have had a very enjoyable first week. Thank you for making sure that our children came back to school smartly and safely. We have been asked several questions about routines and uniform and this e-mail is to answer some of those questions.

Uniform

School shoes should be black, sensible and suitable for varied outdoor activities. They should not have heels, sparkly lights, Disney characters or long tassels etc. White, short-sleeved polo shirts and school blue cardigans or sweatshirts should be worn. Other colours of jumpers and cardigans are not school uniform and should not be worn. The polo shirts are important because long sleeved, tailored shirts are not suitable for some school activities. Shorts, trousers, skirts and pinafores should be dark grey or black.

Trainers, the Daily mile and PE Kits

Children do not have to have special trainers to run the Daily mile, but if parents want them to run in proper running trainers they can. The trainers need to be individually named and should only be lace-ups if your child can quickly and independently tie their shoelaces. All items of PE Kit must be clearly named. Class teachers will send home any unnamed kit to help you to keep up with this. Be aware that unless you use good quality labels on clothes names will fade and will need regularly renewing. On the school website there is a link to a company that supplies good quality labels at a reasonable price. PE bags should also be named on the outside so that **any** child or member of staff can tell whom each bag belongs to.

Packed Lunch Boxes

These must be named on the outside. Ideally, they would also show the year group or class of the child. We have trolleys and racks that are kept out of direct sunlight, but it is a good idea to put some kind of cooler in the box- even in the colder months. Plastic bags and unmarked Tupperware boxes are not acceptable. Packed lunch boxes left in school overnight present a health hazard. If children do not take packed lunch boxes home at the end of the day, the school will contact families so that they can deal with these.

Key Stage 2 Start of the Day Routines

Children in Years 3 and 4 need to be in the large playground near the circular tables at the start of the day. When the bell sounds at 8.50 they can enter the cloakrooms independently where they are greeted and supervised by our staff. The children should all be inside by about 8.55 and the doors will be closed soon after that. This should help parents and carers who need to drop off children at both sides of school.

Children in Years 5 and 6 need to be in the middle playground (the one with the welly racks and the climbing frame). At 8.50 the doors to the Victorian building will be opened and children can enter school. Teachers will be in school ready to receive children into class.

Miss Dawson's Hawthorn class need to be in the middle playground and they will be taken into the Victorian building through the entrance nearest to the FoMPS tree-shaped notice board. This is a short cut to their classroom and helps them to get in quickly.

Here at Menston Primary School, we are dedicated to safeguarding the well being of all children and adults in the school and expect everyone in our community to share this commitment.



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Class teachers have talked to their classes and will continue to remind them of our routines and uniform. It would be really helpful if you could check that your children understand these and that you help them to comply.

Yours sincerely

Iain Jones
Headteacher