



MENSTON PRIMARY SCHOOL OUTDOOR EDUCATION TECHNICIAN CANDIDATE BROCHURE



OUTDOOR EDUCATION TECHNICIAN CANDIDATE BROCHURE



Key Facts and Statistics

Type of School	Community Primary School
Location	Menston, West Yorkshire
Denomination	None
Age Range	4 to 11 Years
Co-Educational or Single Sex	Co-educational
Number of Children	428
Number of Teaching Staff	19
% of Children with SEN	8.4%
% of English as an Additional Language	0.46%
% of Children on Free School Meals	3.50%



School Awards



OUTDOOR EDUCATION TECHNICIAN CANDIDATE BROCHURE



Our School

At Menston Primary School, we provide the children with a high quality education and pride ourselves on a team ethos, expecting the highest standards of care, learning and achievement for all of our children.



As a team, we work to foster a lifelong love for learning. Everything we do is centred around the children and their right to be encouraged, to achieve, to find their talents, to enjoy learning and to succeed in whatever they choose. We strive to create an environment that allows children to enjoy learning within a happy and caring environment.

Our History

There has been a village school on our site since Victorian times. In the 1960s a 'new' infant school was added to the site and in 2004 a third building was added which houses three classes and our before and after school 'Care Club'.



Our Environment

Menston Primary consists of three main buildings set in extensive grounds, comprising of a den building and campfire woodland area along with a school garden, a polytunnel, a minibeast area and pond. This promotes a healthy attitude to nature, which we, as a school,

greatly value. All our children have regular, planned outdoor learning experiences and we run residential trips in Key Stage 2.

As well as teaching the importance of nature, we also ensure that children engage in team work and exercise. We have very large playing fields, both with all-weather 'daily mile' tracks, as well as three playgrounds, which really help our children to explore a range of sporting activities and have fun. We participate in friendly, but serious, competition within our local schools' sports leagues based at Ilkley Grammar School. We also have many talented musicians and we have been developing musical opportunities steadily for several years.

We are proud of our warm and positive learning environment. Our classrooms are well equipped and our teachers are innovative and creative. They love to inspire our children.

As well as working to deliver a broad and relevant education, the school is developing a curriculum which promotes the STEM subjects of Science, Technology, Engineering and Maths alongside regular, planned outdoor learning.



Our Ethos

We believe that teaching children how best to learn in different situations is as important as the subject specific knowledge they all need to acquire. Because of this we encourage our children to take increasing control over their own learning, to coach each other and to peer and self-assess where this is appropriate. As a result, each day our children grow more confident and more independent and they are able to take on more responsibility for their own learning.



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Job Description – Outdoor Education Technician

Hours	10 hours per week in the first instance Term Time Only
Closing Date	Midnight on Sunday 19th September 2021
Interview Date	Late September/Early October

Generic Introduction:

The following information is furnished to assist staff joining the School to understand and appreciate the work content of their post and the role they are to play in the organisation. The following points should be noted:

1. Whilst every endeavour has been made to outline the main duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. Broad headings, therefore, may have been used below, in which case all the usual associated routines are naturally included in the job profile.
2. Employees should not refuse to undertake work, which is not specified on this form, but they should record any additional duties they are required to perform and these will be taken into account when the post is reviewed.
3. Bradford Council/This school is an Equal Opportunities Employer and requires its employees to comply with all current equality policies in terms of equal opportunity for employment and access to the Council Services.
4. Bradford Council/This school is committed, where possible, to making any necessary reasonable adjustments to the job role and the working environment that would enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

Prime Objectives of the Post:

- To complement, appreciate and support the role of teachers, support staff and other professionals by undertaking work which enables access to learning within the school's outdoor environment as part of a teacher planned approach
- To support school staff to facilitate a range of teaching and learning experiences within the outdoor learning environment which deliver an appropriately differentiated and suitably challenging creative curriculum for all pupils whilst meeting statutory requirements
- Under the direction/instruction of appropriate senior staff, assist in the provision and maintenance of the school grounds and outdoor learning resources
- May from time to time be required to undertake other duties commensurate with the grade and level of responsibility defined in this job description

OUTDOOR EDUCATION TECHNICIAN CANDIDATE BROCHURE



DUTIES:

- Set up, manage and maintain equipment and resources, for example den building, pond dipping, mini-beasting.
- To support in the maintenance of the school grounds including two Polytunnels used as outdoor classrooms and small growing areas, den building equipment and area, pond area and mini-beasting area (where children hunt for insects etc)
- Will have shared responsibility for the outdoor learning equipment and environment and bring any deficiencies to the attention of the Assistant Headteacher.
- Will prepare the outdoor learning areas as directed to meet the lesson plans. Take responsibility for the care, preparation, maintenance and use of relevant equipment, and clearing/storage afterwards.
- Will participate in own performance development, identify and address any training needs/other learning activities

Knowledge and Skills:

(See also Personnel Specification)

- Will contribute to the overall ethos/work/aims of the school
- Will appreciate and support the role of other professionals
- Be vigilant and sensitive to any child protection/safeguarding concerns that arise, reporting any concerns to the designated officer in line with school policy and procedure

Environmental demands/Working Conditions:

- Will have long periods of working outdoors and standing
- Available to work during school hours during term time and a willingness to be flexible as may be required to attend staff meetings/training sessions outside of usual hours
- Will have contact with members of the public/other professionals e.g. teaching staff, governors, parents/carers, community groups, local education authority, external providers etc.
- The post holder may occasionally be subjected to antisocial behaviour from members of the public/parents/site users
- This post may include a degree of manual lifting and handling. You are expected to be aware of health and safety policies and procedures and frequently assess your ability to carry out the lifting tasks required of you

OUTDOOR EDUCATION TECHNICIAN CANDIDATE BROCHURE



- Report all concerns to an appropriate person

Fluency Duty

In line with the Immigration Act 2016; the Government has created a duty to ensure that all Public Authority staff working in customer facing roles can speak fluent English to an appropriate standard.

For this role the post holder is required to meet the Intermediate Threshold Level

Intermediate Threshold Level

The post holder should demonstrate:

- They can express themselves fluently and spontaneously with minimal effort and,
- Only the requirement to explain difficult concepts may hinder a natural smooth flow of language

Special Conditions of Service:

- No contra-indications in personal background or criminal record indicating unsuitability to work with children/young people/vulnerable clients/finance (An enhanced DBS check is required)

Other considerations

- To be aware of and comply with policies and procedures relating to child protection; being vigilant for signs that children may be being abused and to report any such suspicions to the school's nominated Child Protection Co-ordinator or the Headteacher
- To act in accordance with the General Data Protection Regulations and maintain confidentiality at all times e.g. access to staff/student/parent and carers files
- Accept and commit to the principles underlying the Schools Equal Rights policies and practices
- Be able to perform all duties and tasks with reasonable adjustment, where appropriate, in accordance with the Equality Act
- Must be legally entitled to work in the UK

OUTDOOR EDUCATION TECHNICIAN CANDIDATE BROCHURE



Person Specification – Outdoor Education Technician

	ESSENTIAL (E)/DESIRABLE (D)
EXPERIENCE:	<ul style="list-style-type: none"> • Experience of working in a team situation. E • Experience of working in an outdoor environment in either a grounds maintenance and/or outdoor learning role (either paid or voluntary) or able to demonstrate other related transferable experience. D • Provide evidence of having previously spoken fluently to customers at an Intermediate Threshold Level. E
QUALIFICATIONS/ TRAINING:	<ul style="list-style-type: none"> • GCSE English and Maths or equivalent e.g. Adult Literacy/Numeracy at level 1. E • Qualifications relating to the post D • Willingness to participate in development and training opportunities. E

KNOWLEDGE/ SKILLS:	<ul style="list-style-type: none"> • Will possess knowledge of the School's relevant procedures or practices. D • Problem solving skills. E • Good communication skills. E • Good numeracy/literacy skills. E • Basic ICT skills. D • An understanding of the needs of a multicultural society. D • Some knowledge and interest in the potential for outdoor learning to benefit children's education. D • Knowledge and commitment to schools Equality policy. E • Ability to relate well to pupils and adults. E • Ability to work constructively as part of a team. E • Ability to remain calm under pressure. E • Demonstrate good co-operative, interpersonal and effective listening skills. E • Maintain confidentiality in matters relating to the school, its pupils, parents or carers. E
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| | <ul style="list-style-type: none">• Ability to perform all duties and tasks with reasonable adjustments where necessary. E• In line with the Immigration Act 2016; you should be able to demonstrate fluency of the English Language at an Intermediate Threshold Level. E |
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Menston Primary School
St Peters Way
Menston
West Yorkshire
LS29 6NY

www.menstonprimary.co.uk

Tel: 01943 873180



We recommend candidates take a tour of our fantastic grounds on our website at:
<https://menstonprimary.co.uk/about-us/school-tour/>

If you have the skills and ambition to join our team, we would love to hear from you. In your personal statement we are interested in how you would be looking to make a positive contribution to our school.

An application pack is available at <https://menstonprimary.co.uk/about-us/vacancies/>

Completed application forms should be returned to recruitment@menstonprimary.co.uk
Note: we are unable to accept CVs

Closing date for the post: Midnight on Sunday 19th September 2021.

There may be an opportunity for candidates to visit the school in the Autumn term. If you would like to arrange a visit or if you have any questions about the vacancy, please email:
recruitment@menstonprimary.co.uk

Please note that due to the summer holidays, we aim to respond to questions by email in the week commencing Monday 6 September.

We will contact shortlisted candidates with the next stage of the recruitment process taking into account Government advice at the time. However, interviews are likely to take place in September or early October.

A copy of our Privacy Notice for applicants can be accessed [here](#).
To view our latest Ofsted report please [click here](#).