



# Menston Primary School

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Headteacher: Mrs Marie Wilson BEd (Hons) NPQH

04 January 2023

Dear Parents/ Carers,

Happy New Year! I hope that you and your families have all had a lovely break. It is wonderful to have our enthusiastic, caring children back in school again this term.

I would like to take this opportunity to share some updates and reminders.

## Parent consultation meetings

<b>Monday 30 January and Thursday 2 February 3:30 – 6:30pm</b>	Parents will receive a written report prior to these consultation meetings. These meetings will be an opportunity to discuss children's academic attainment and progress as well as their personal development and wellbeing. Special Educational Needs review meetings will be held separately.
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Appointment booking information will be shared on the weekly newsletter this coming Friday.

## Online Safety

We have re-written our online safety policy and I have attached a copy of the new policy along with this letter. The policy is published on our website [here](#) and a paper copy can also be requested from our school office. The policy, as well as the online safety page of our school website, contains useful links for parents to help to keep children safe online. Later this week, children will bring home a paper copy of the acceptable use agreement which forms part of the policy. Please can we ask that you talk this through with your child(ren) and return a signed copy to school by Friday 13 January. Copies will also be available to sign at our next parent consultation meetings.

## Ofsted Inspection

We are anticipating that we will be inspected later this term (before Easter). As part of the inspection, Ofsted will ask parents to share their views of the school through an online questionnaire. We would very much appreciate it if parents could share any constructive feedback to the school through a questionnaire prior to the inspection so that we can continually improve our service to our children and families. In response to the parent survey carried out by governors in the summer term, we have made several improvements around key issues raised including communication, extra-curricular clubs, homework and behaviour management in UKS2. We have created a [Google Form questionnaire](#) for parents to complete. This form contains the questions exactly as they will be presented in the Ofsted pre-inspection questionnaire. We would very much appreciate it if parents could find time to complete the questionnaire so that we can gather your views on what is going well and information which will help us to continue to improve. Please could you complete a separate questionnaire for each child. Thank you.

## Term dates and attendance

Please see the [Term Dates](#) page of our school website for term and holiday dates. An additional national bank holiday has been announced for Monday 8 May for the King's coronation. This means that Year 6 SATs will now take place from Tuesday 9 May to Friday 12 May. Please can families avoid booking holidays that impact on term-time attendance and learning. Children should only be absent from school if they are too ill to attend or for other truly exceptional circumstances.

### **School start and finish times**

A reminder that gates are open between 08:45 and 08:55 and then between 3:15 and 3:25 for drop off and collection. Gates will close promptly at 08:55 and at 3:25 so that the site is secure for the start of the school day and for Care Club after school. Anyone arriving later than 08:55 will need to sign in at the main office please. Please be aware that this disrupts the efficient running of the school, as the admin team need to manage late arrivals which takes them away from their other important work.

### **Uniform**

School uniform details can be found on our school website [here](#).

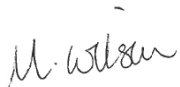
We have some pre-loved items of uniform which have been donated to FoMPS. These items are on sale at £1.00 or £2.00 per item. Please contact Mrs Meakin via the school office or see her on the KS1 gate if you would like to purchase (or donate) any pre-loved uniform.

### **Email communication**

A reminder to please contact the main office with any routine messages such as children being collected by a different adult, forgotten lunch boxes etc. Year-group emails will be checked and responded to between 3:30 and 4:30pm on Tuesdays, Wednesdays and Fridays, so please direct any urgent messages through the school office. Teachers are available for brief messages at the end of the school day and appointments can always be made for longer meetings as needed. Myself and Mrs Gilmour will be on the gates as much as possible, so please do not hesitate to see us with any queries or feedback.

Many thanks for your ongoing support. We are very much looking forward to continuing to work in partnership with all of our families in 2023.

Yours sincerely,



Mrs M Wilson

Headteacher